

Board of Trustees Meeting
July 12, 2005
7:00 P.M.

1. Call to order—The meeting was called to order by President Brent Woods at 7:11 P.M.
2. Roll call—The following trustees were present: David Clark, Kari Fickes, Phil Lukacek, Brenda McDevitt, Colleen McElroy, Karen Miller, and Brent Woods.

Phil Lukacek arrived at 7:13 PM.

Kari Fickes arrived at 7:12 PM.

Also Present: WCT Architects: Forrest Wendt and Jim Clumpner
Worth resident Lance Camerin
Administrative Librarian Carol Hall

3. Establish Consent Agenda Motion to establish Consent Agenda including items A, B, and C by
Results of vote: Yes
No

- A. Approve minutes of June 14 Regular Board Meeting
- B. Approve Treasurer's Report

Balance, May 31, 2005	\$729,915.89
Receipts	9,248.41
Disbursements	52,954.33
Balance, June 30, 2005	\$686,209.97

- C. Approve payment of monthly bills in the amount of \$30,274.28.

4. Motion to accept Consent Agenda—Motion by Dave Clark to accept Consent Agenda. Seconded by Karen Miller.
Results of vote: Yes: Dave Clark, Karen Miller, Kari Fickes, Phil Lukacek, Brenda McDevitt, Colleen McElroy, and Brent Woods.
No: None
5. Public Comment- Discussion regarding a computer related issue as mentioned in the Librarian's report was discussed. It was determined that the issue would be addressed at a joint meeting of the Technology and Policy and Personnel Committees.
6. Communications
 - Information regarding the ILA Conference
 - Two flyers from the Third Coast Learning Cooperative regarding trustee workshops.
 - Letter from State Senator Edward D. Maloney regarding a poster of the Abraham Lincoln Library donated to the Worth Public Library District.

- Thank you note from family of George Jansto for floral arrangement.
- Flyer from PLOWS Council on Aging regarding opportunity to advertise in ad book.
- Flyer from *The Reporter* regarding opportunity to advertise in special “Back to School” section.

7. Librarian’s Report-

Phil Lukacek questioned the use of the printer and the quality. It was discussed that the staff is happy with the performance of the printer
 Discussion regarding cleaning/formatting of older and sold printers occurred
 It was determined that the withdrawn library computers that were waiting to be cleaned and wiped of all information.

8. President’s Report-

- Brent Woods appointed a committee to audit the minutes for the library. Dave Clark and Kari Fickes were appointed to this committee.
- Flag Policy: Brent asked that it be placed on the next meeting agenda.
- Lucas Berg Pit Resolution: A motion was made by Dave Clark and was seconded by Colleen McElroy to accept Resolution #2006-01 as amended.
 Yes: Dave Clark, Colleen McElroy, Brenda McDevitt, Phil Lukacek, Brent Woods, and Kari Fickes.
 Abstain: Karen Miller
 No: None

9. Committee Reports

A. Building & Grounds Committee

- i. Interior improvements—Discussion regarding future planning for the construction/interior plans for the library occurred with WCT Architects.

Discussion regarding the construction management/bidding process occurred

WTC will set up staff meetings and will determine the next course of action.

Dave Clark stated that a need for an additional electrical opinion was not necessary.

- ii. Cooling Center- Colleen discussed the need to advertise the fact that we are open during hot weather. Various board members stressed that it was important to maintain this only during business hours.

- iii. Additional building & grounds concerns- Colleen reported that the trees were removed along the East side of the Parking Lot.

- B. Policy & Personnel Committee- Kari discussed the need to discuss the after hours usage of the library as well as creating a log.
- C. Finance Committee
 - i. FY 05-06 budget discussion- Brent urged the committee to meet as soon as possible. It was determined to meet next Tuesday July 19th to discuss the finances.
 - ii. Ordinance 2006-1 Site and Maintenance Ordinance—Motion by Karen Miller, seconded by Kari Fickes to approve Ordinance 2006-1.
Results of Vote: Yes: Karen Miller, Kari Fickes, Brenda McDevitt, Phil Lukacek, Colleen McElroy, Brent Woods.
No: Dave Clark
- D. Technology Committee
 - i. Patron request will be discussed at joint meeting of Technology and Policy and Personnel Committees.

10. Unfinished Business

- A. Administrator’s Evaluation –Executive Session—Motion by Dave Clark , seconded by Brenda McDevitt to enter Executive Session for the purpose of the appointment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity.
Results of vote: Yes Dave Clark, Brenda McDevitt, Phil Lukacek, Karen Miller, Kari Fickes, Brent Woods, Colleen McElroy.
No: None
The meeting adjourned to Executive session at 8:59 P.M.

Motion by Dave Clark seconded by Brenda McDevitt to return to open session at 9:55 PM.
Results of vote: The motion carried on a voice vote.
No
Karen Miller was excused from the meeting at 9:55 PM.

11. New Business

- Ordinance 2006-1 Site and Maintenance Ordinance
This was discussed and passed during the Finance Committee’s report.

Lucas-Berg Pit Resolution—This was discussed and passed in the President’s Report.

- A. Appoint committee to audit Board minutes—Discussed in Presidents report.
- B. Flag policy—This was not discussed during this meeting.

Brent Woods would like to address an action item to approve a one step increase retroactive from the anniversary date for Administrator Hall.

The motion was made by Dave Clark and was seconded by Kari Fickes to approve this action item motion.

Yes: Dave Clark, Kari Fickes, Brent Woods, Colleen McElroy, Phil Lukacek, Brenda McDevitt.

No: None

- 12. Set dates for committee meetings— Policy and Personnel and Finance determined to meet at 6:30 PM on the 26th of July.
- 13. Public comment— None at this time
- 14. Adjournment--Motion to adjourn the meeting at 9:55 PM

Motion was made by Dave Clark and was seconded by Kari Fickes.

The motion carried by a voice vote.

Colleen McElroy
Secretary

Brent Woods
President