

Board of Trustees Meeting
September 13, 2005
7:00 P.M.

1. Call to order—The meeting was called to order by President Brent Woods at 7:11P.M.
2. Roll call—The following trustees were present: David Clark, Kari Fickes, Phillip Lukacek, Colleen McElroy, Karen Miller, and Brent Woods. Brenda McDevitt was absent with prior notification.

Also present: Administrative Librarian Carol Hall, WCT Architect Forrest Wendt

3. Establish Consent Agenda—Motion to establish the Consent Agenda including items A, B, C, and D. by Kari Fickes, Karen Miller

Yes: Clark, Fickes, Lukacek, McElroy, Miller, and Woods

No: none.

- A. Approve minutes of August 9 Joint Meeting of Policy & Personnel Committee and Technology Committee
- B. Approve minutes of August 9 Regular Board Meeting
- C. Approve Treasurer's Report

Balance, July 31, 2005 \$663,601.47

Revenues 5,014.00

Expenditures 32,051.64

Balance, August 31, 2005 \$636,563.83

- D. Approve payment of monthly bills in the amount of \$16,552.54.

4. Motion to accept Consent Agenda—Motion by
Results of vote: Yes: Clark, Fickes, Lukacek, McElroy, Miller, and Woods
No: none

Item 9Ai moved to this point in the agenda

5. Public Comment—None present.
6. Communications
 - Snow removal proposal from Pete's Lawn Care, Inc.
 - Flyer regarding Metropolitan Library System orientation
 - 2005 ILA Update #12
 - Letter from Marrs Meyer American Legion Post regarding Worth Days parade
 - I/FAX report from State Treasurer Judy BaarTopinka
7. Librarian's Report
 - The librarian requested Board input regarding a meeting room application. A motion was made by Dave, and was seconded by Kari to allow the Investment Club to meet at the Library.

Results of vote: Yes: Dave, Kari, Phil, Karen, Brent, Colleen

- The librarian reported that thirteen people had come to donate blood for today's blood drive; of these, four people were deferred from donating and 9 units were collected. It was a positive experience, and she recommends being a collection site again.
- The lower level HVAC unit has been functioning properly.
- John fixed a leak in the staff toilet on Monday. The leak was caused by a small piece of metal that prevented the flap from closing in the tank.
- John replaced a broken lock on one of the file cabinets.

8. President's Report

9. Committee Reports

A. Building & Grounds Committee

- i. Interior improvements—Discussion with WCT Architects
Two plans were presented to the board. One being with the existing building and the other with an addition. Financial options were then discussed among members. It was decided to meet with a financial planner as well as the staff. The meeting will be on September 30th, and will be posted as a meeting to discuss the revisions on the building.
- ii. Additional building & grounds concerns
It was determined that Pete's Lawn Care contract will be reviewed in committee.

B. Policy & Personnel Committee

- i. Flag policy—A motion was made by Dave Clark and was seconded by Kari Fickes to adopt the policy as revised by the committee. Results of vote: Yes: all; No: none. Brent Woods will provide the revised copy.

C. Finance Committee

D. Technology Committee

- i. Kari recommended to the committee to begin discussing future technological advances

10. Unfinished Business

11. New Business

- A. Approve Budget and Appropriation Ordinance—Motion to approve Ordinance 2006-2 by Kari, seconded by Karen.
Results of vote: Yes: Kari, Karen, Brent, Dave, Phil, Colleen
No: None

B. Discussion of *Serving Our Public*—The Board reviewed Chapters II and IX of *Serving Our Public* as required for this year’s Per Capita Grant.

12. Set dates for committee meetings
October 11th, 6:45 Building and Grounds
October 11th 6:30 Technology

13. Public comment—None present.

14. Adjournment—Motion to adjourn the meeting by Dave, seconded by Kari.
The motion carried, and the meeting adjourned at 8:43 P.M.

Colleen McElroy
Secretary

Brent Woods
President