

**Board of Trustees Meeting**  
**January 10, 2006**  
**7:00 P.M.**

1. Call to order: The meeting was called to order at 7:25 P.M. by Vice-President Kari Fickes
2. Roll call: Present: Kari Fickes, Phillip Lukacek, Dave Clark, Colleen McElroy  
Absent with prior notice: Karen Miller  
Also Present: Administrator Carol Hall
3. Motion to establish the consent agenda: Colleen made the motion to establish the consent agenda including items A, B, C, and D and was seconded by Phillip Lukacek.  
Results of vote: Yes: All; No: None
  - A. Approve minutes of December 13 Regular Board meeting
  - B. Approve minutes of December 13 Executive Session
  - C. Approve Treasurer's Report
    - a. Balance, November 30, 2005      \$753,368.66
    - b. Receipts      37,512.08
    - c. Expenditures      44,127.29
    - d. Balance, December 31, 2005      746,753.45
  - D. Approve payment of monthly bills in the amount of \$15,780.82
4. Motion to approve Consent Agenda: Colleen made the motion to approve the consent agenda and was seconded by Phillip Lukacek.  
Results of vote: Yes: Kari Fickes, Phillip Lukacek, Dave Clark, Colleen McElroy  
No: None
5. Communications:
  - a. Flyer regarding opportunity to advertise in *The Reporter's* special Progress section. It was determined that we would not participate.
  - b. Thank you letter from Heartland Blood Centers for organizing the blood drive.
  - c. Flyers regarding the Trustee Forum Workshop and ILA Advocacy Day
  - d. Dave Clark discussed the Emergency Call list. He requested to be put on the list in place of Debbie O'Leary
  - e. Thank you note from Worth PTA
  - f. Reminder from Chicago Area LECET regarding prevailing wages
  - g. Letter from Cook County Commissioner Joan Patricia Murphy regarding opportunity to submit nomination of a woman for Unsung Heroine award.
  - h. Thank you letter from Worth Fraternal Order of Police
6. Librarian's Report:
  - a. Kari asked if the library would contact the Village regarding the date for the next TIF meeting

- b. Congratulations were in order for John Stavola.
- c. Carol reported that the AED demonstrator was unable to attend the meeting due to his location. Carol will try to schedule a demonstration for the 14<sup>th</sup> of February.
- d. Discussion regarding computer upgrades occurred. Phillip determined that each computer should be analyzed before purchasing new ones.
- e. Carol discussed the “Glitches” with the SWAN consortium’s upgrade of the Millennium software. Carol will send off a letter expressing the Board’s concern regarding the unsatisfactory performance of the software.

#### 8. President’s Report

- a. Letter from the Board to the public in the newsletter was discussed: It was determined that the letter be postponed until the board has filled trustee vacancies.
- b. Administrator’s Evaluation Forms were distributed.
- c. Information regarding proposed TIF district was distributed.

#### 9. Committee Reports

- a. Building and Grounds Committee
  - i. Building Improvements: It was determined that the priority for the Board is to fill the two Board vacancies. It was also determined that the Ad-Hoc committee should meet to determine priorities for the project.  
It was also determined that Founders Bank should be contacted regarding financial consulting.
  - ii. Additional building and grounds concerns: None at this time
- b. Policy & Personnel Committee
  - i. Procedure for filling Board vacancy: It was determined that the board will post a public notice and send a press release regarding our vacancies as soon as possible. The deadline for application will be February 11<sup>th</sup> by 5 P.M. All applicants must attend the Board meeting on February 14<sup>th</sup>.
  - ii. A motion was made by Colleen McElroy and seconded by Dave Clark to accept the policy on Property Accountability as amended in Policy and Personnel Committee.
  - iii. Discussion regarding the signature cards occurred. It was determined to hold off on obtaining a signature stamp for Kari Fickes at this point until the restructuring occurred.
- c. Finance Committee
  - i. A motion was made by Colleen McElroy and seconded by Dave Clark to accept the resignation of Brenda McDevitt.  
Yes: Colleen McElroy, Dave Clark, Phillip Lukacek, Kari Fickes  
No: None

d. Technology Committee:

- i. A motion was made by Phillip and seconded by Dave to replace 4 computers, at a cost not to exceed \$5,000.

Yes: Phillip, Dave, Kari, Colleen

No: None

10. Unfinished Business: None at this time

11. New business

- a. Review of closed session minutes: It was agreed to keep closed session meetings closed

12. Set dates for committee meetings: None set at this time.

13. Public Comment: None at this time

14. Adjournment: A motion was made by Phillip Lukacek and seconded by Dave Clark to adjourn the meeting at 8:39 P.M. The motion carried on a voice vote.

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Colleen McElroy  
Secretary

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Kari Fickes  
Vice-President