

**Board of Trustees Meeting**  
**August 8, 2006**  
**7:00 P.M.**

1. Call to order—The meeting was called to order by President David Clark at 7:05 P.M.

2. Roll call—The following board members were present: David Clark, Stephanie Daujatas, Kari Fickes, Susan LeBeau, and Phillip Lukacek. Colleen McElroy and Karen Miller were absent with prior notification.

Also present: Administrative Librarian Carol Hall.

3. Establish Consent Agenda—Motion to establish the consent agenda including items A, B, C, and D by Kari Fickes, seconded by Phillip Lukacek.

Yes: David Clark, Stephanie Daujatas, Kari Fickes, Susan LeBeau, and Phillip Lukacek. No: None.

- A. Approve minutes of July 11<sup>th</sup> Joint Meeting of Finance and Building & Grounds Committees
- B. Approve minutes of July 11<sup>th</sup> Regular Board Meeting
- C. Approve Treasurer's Report

Balance, July 1, 2006	\$815,805.66
Revenues	15,185.22
Disbursements	28,346.91
Balance, July 31, 2006	\$802,643.97
- D. Approve payment of monthly bills in the amount of \$23,338.52.

4. Motion to approve Consent Agenda—Motion to approve the Consent Agenda by Susan LeBeau, seconded by Phillip Lukacek.

Yes: David Clark, Stephanie Daujatas, Kari Fickes, Susan LeBeau, and Phillip Lukacek. No: None.

5. Public Comment—None present

6. Communications

- Meeting room application request for the Briarcliff Condo Association
- I/FAX Report from the Illinois State Treasurer
- Information regarding amendment to Open Meetings Act
- Proposal from Pete's Lawn Care, Inc.
- Letter from American Breast Cancer Foundation

7. Librarian's Report

- Received an unsolicited proposal for monthly elevator maintenance from Suburban Elevator Company.
- Talked to Forrest Wendt regarding building improvements and is waiting to receive proposal for a space utilization report and an analysis of the mechanical systems of the building.
- Reported that Isabella Taylor, a juvenile patron and Worth resident, plans to have a lemonade stand on the Worth Days Parade route and wants to donate the proceeds to the library.
- Reported that Youth Services Assistant Gail Albert contacted a boat company in Crestwood to request the use of a boat for the Worth Days Parade. The company is willing to provide a boat for the parade. It will have room for the mascot and others. Details are still being worked out since Gail was on vacation last week and this week. We may need a car to tow the boat. Carol will need to check with the insurance agency regarding any liability or the need for additional insurance.

## 8. President's Report

## 9. Committee Reports

- A. Building & Grounds Committee
  - i. Building Improvements—Awaiting proposal from WCT Architects. A copy of the building appraisal was provided by Founders Bank. Susan LeBeau agreed to do cost projections for mortgage payments.
  - ii. Additional Building & Grounds Issues—The lower level HVAC unit was not cooling on Monday. The handyman resolved a similar occurrence by turning the unit off for several minutes and then turning it back on. This resolved the problem.
- B. Policy & Personnel Committee—No Report
- C. Finance Committee—The hearing on the budget and appropriation ordinance will be at 9 A.M. on Tuesday, September 5<sup>th</sup>.
- D. Technology Committee—The computers approved for purchase at last month's meeting have not been ordered. Prior to placing the order, the administrator needs to know if the new computers should be ordered with wireless capabilities included. There are still three computers that need to have the hard drives wiped clean. The Administrator gave information and pricing for a software program called Drive Scrubber to trustees for their review. After some discussion, trustees recommended that new computers be capable of wireless access and that the Administrator purchase sufficient copies of Drive Scrubber to wipe the hard drives of retired computers.

SWAN support technicians advised that if we choose to implement wireless access in the building we should upgrade our Sonic Wall unit. and that the staff access and public access should be separated for greater security.

10. Unfinished Business

11. New business

- A. Video Fees—A discussion followed regarding video fees. The administrator will survey area libraries to determine if they charge fees.
- B. Worth Community Action League—Kari Fickes agreed to represent the Library at their October meeting.

12. Set dates for committee meetings—No meetings were scheduled.

13. Public comment—None present.

13. Adjournment—Motion to adjourn the meeting at 8:45 P.M. by Kari Fickes, seconded by Susan LeBeau. The motion carried on a voice vote.

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Kari Fickes  
Secretary, pro temp

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David Clark  
President