

Board of Trustees Meeting
March 13, 2007
7:00 P.M.

1. Call to order—The meeting was called to order by President David Clark at 7:04 P.M.
2. Roll call—The following trustees were present: David Clark, Susan LeBeau, Phillip Lukacek, Colleen McElroy, Karen Miller.
Absent with prior notification: Stephanie Daujatus, Kari Fickes
Also present: Administrative Librarian Carol Hall
3. Establish Consent Agenda—Motion to establish the consent agenda including items A, B, and C by Colleen McElroy, seconded by Susan LeBeau.
Results of vote: yes: Colleen McElroy, Karen Miller, David Clark, Susan LeBeau, Phillip Lukacek.
No: None
 - A. Approve minutes of February 22nd Regular Board Meeting
 - B. Approve Treasurer's Report
 - i. Balance, February 1, 2007 864,996.11
 - ii. Revenues 70,812.09
 - iii. Expenditures 43,069.91
 - iv. Balance, February 28,2007 892,738.29
 - C. Approve payment of monthly bills in the amount of \$11,363.14
4. Motion to approve Consent Agenda—Motion to approve the consent agenda by Colleen McElroy, seconded by Susan LeBeau.
Results of vote: Yes: Colleen McElroy, Karen Miller, David Clark, Susan LeBeau, Phillip Lukacek.
No: None
5. Public Comment: None present.
6. Communications
 - Maintenance proposal for copy machines: The board discussed the current contract and determined that Carol has the authority to switch companies that offer comparable service plans.
 - Nomination Application for MLS Board of Trustees
 - Registration form for Illinois Library Day
 - Flyer regarding annual LACONI Trustee Dinner
 - Summary of MLS Strategic Direction Report for FY 2007-2009
 - February, 2007 I/FAX Report
 - Copy of thank you letter sent to Christine Brooks for Park District's historical DVD donation
 - Invitation to Chamber of Commerce luncheon
 - Summary of staff input regarding building improvements

- Memo regarding Commissioner Gorman's donation of zoo passes
 - Acknowledgement of ad for OLOR Pancake Breakfast placemat
 - Thank you note for flowers from Aggie White
 - Flyer regarding opportunity to advertise in *The Reporter* Coupon Book
 - Flyer regarding opportunity to advertise in *The Reporter* Easter Coloring Book
7. Librarian's Report—Additions to report are attached.
- A. Colleen asked Carol to ponder the idea of a library gift card or certificate for the public to purchase for the use of videos. Carol stated she would ask the staff for their opinions on the matter.
 - B. Discussion regarding wireless connection occurred. It was determined that the library would research this option in the next year. Discussion regarding the pros and cons of public use of wireless internet throughout the library occurred. Concerns regarding the filtering of information were addressed.
 - C. Dave questioned the usage of the Knox Box key safe. Carol informed the board that the safe was used once by the Worth Fire Department.
 - D. The board determined that Dan could purchase the inkjet printer. Phil wanted to look at the printer to determine the price.
8. President's Report
- A. Dave discussed the lock box questions addressed in the librarian's Report
 - B. He discussed book donations at Prospect Bank. He stated that if ever we have books that have not sold or are an overabundance that they would be interested in the donation of a small quantity.
9. Committee Reports
- A. Policy & Personnel Committee—Has not met. Work on Salary Schedule is ongoing.
 - B. Building & Grounds Committee—Has not met.
 - i. Building Improvements—Staff still providing input.
 - ii. Additional Building & Grounds Issues—Worth Public Works Dept. unable to read water meter; repairs completed today.
 - C. Finance Committee—Has not met.
 - D. Technology Committee—Has not met. Recommended price for withdrawn printer.
Wireless access was discussed in the librarian's report
10. Unfinished Business--None
11. New business
- A. Lions Club Donation—Librarian suggested several options for use of \$1,000 donation. Board suggested that the donation be used for large print books.
 - i. Discussion continued on to grant and available finances.

B. Ethics Ordinance—Discussion

12. Set dates for committee meetings

13. Public comment—None present.

13. Adjournment. The meeting was adjourned at 8:22 P.M. by David Clark. The motion carried on a voice vote.

Colleen McElroy, Secretary

David Clark, President