

Board of Trustees Meeting
July 10, 2007
7:00 P.M.

1. Call to order—The meeting was called to order by President Kari Fickes at 7:14 P.M.
2. Roll call—The following trustees were present: David Clark, Stephanie Daujatas, Kari Fickes, Ann Glynn, Phil Lukacek, Colleen McElroy. Karen Miller was absent with prior notice.
3. Oath of Office for Trustee Glynn—The Secretary administered the oath of office.
4. Motion to establish the Consent Agenda including items A, B, C, D, and E by Dave Clark, seconded by Colleen McElroy.
Yes: Dave Clark, Stephanie Daujatas, Kari Fickes, Ann Glynn, Phil Lukacek, Colleen McElroy.
No: None
 - A. Approve minutes of June 12th Committee of the Whole Meeting
 - B. Approve minutes of June 12th Executive Session
 - C. Approve minutes of July 5th Building & Grounds Committee Meeting
 - D. Approve Treasurer's Report

Balance, June 1, 2007	\$1,006,247.36
Revenues	8,414.67
Expenses	53,452.62
Balance, June 30, 2007	\$ 961,209.41
 - E. Approve payment of monthly bills in the amount of \$5,049.90
5. Motion to approve the Consent Agenda by Colleen McElroy, seconded by Stephanie Daujatas.
Yes: Dave Clark, Stephanie Daujatas, Kari Fickes, Phil Lukacek, Colleen McElroy.
No: None
Abstain: Ann Glynn
6. Public Comment – None present
7. Communications
 - IMRF Popular Annual Financial Report for Members
 - Successful Library Trusteeship. Trustees Glynn, Clark, and Daujatas expressed interest in attending.
 - Bike Rack/Skateboard rack Information
 - Bike Rack/Skateboard rack pricing
 - The Building and Grounds Committee is still looking into options.
 - Opportunity to advertise in Back to School Special Ad Section of *The Reporter*

- Letter from Marrs Meyer Post 991 regarding Worth Days Festival Stars and Stripes Parade.
 - In theme with our Mission: Read Summer Reading program theme, it was suggested we dress as astronauts and aliens for the parade, with flags (think moon landing).
8. Librarian's Report—Updated report presented.
- A. The cleaning service has been going for one week but it appears to be doing well.
 - B. It was suggested to look into the idea of digitizing our old minutes and perhaps some old newspapers. It was decided the Technology Committee would look into solutions.
 - C. Discussion on the status of our disaster recovery plan, a suggestion that the new chiefs could help, and that the Policy Committee would assemble what is needed.
 - D. Carol asked Trustee Glynn what she wanted on her name plate.
 - E. It was decided to change the calling tree to be Kari Fickes, followed by Colleen McElroy, Phil Lukacek, then Dave Clark. Kari asked to refresh all board members on the entry and alarm features.
 - F. Management Association of Illinois contacted Carol since we are a new member of the association. A person will be coming out to look over items such as personnel files to be sure they are done correctly and to look over our Personnel Policy. We also received a Salary and Benefits report.
9. President's Report
- We need a joint committee meeting concerning our salary and benefit packages.
- It is suggested that we say the Pledge of Allegiance at our meetings. Kari Fickes will be leading the pledge.
- Kari Fickes wanted to make sure all trustees are notified for each public meeting.
10. Committee Reports
- A. Policy & Personnel Committee – See Finance.
 - B. Building & Grounds Committee
 - i. Parking lot—We are waiting for input from Wayne Demonbreun on the proposals.
 - ii. CCTV—Proposal for improvements is forthcoming.
 - iii. Skateboard rack – Motion to approve purchase of the new bike rack BRG-210-DS-ZN not to exceed \$2500 was made by Colleen McElroy and seconded by Stephanie Daujatas. It was decided to table the motion.
 - iv. Additional building & grounds issues--Fencing companies will be out in the next few days to discuss options.

- C. Finance Committee—Needs to set date for meeting. A joint meeting with Policy and Personnel will be held at 9:15 A.M. on Thursday, July 26th. This meeting will be to propose the budget and to assemble information to set up a time table for the building improvements.
- D. Technology Committee
 - i. Carol passed the specifications for the new computers by Phil Lukacek, and he said it was good. Once the new computers are in they will be replaced and the old ones wiped by Phil. Phil will contact the village about donating the computers.
 - ii. Technology Committee will hold a meeting on Tuesday, July 24 to discuss the new firewall replacement, wireless options and scanner options.

10. Unfinished Business

- A. Approve Audit proposal—Motion by Dave Clark, seconded by Kari Fickes, to approve the proposal of O’Neill & Gaspardo for a three year term.
Yes: Dave Clark, Stephanie Daujatas, Kari Fickes, Ann Glynn, Phil Lukacek, and Colleen McElroy
No: None

11. New business

- A. Appoint two trustees to audit previous year’s board minutes—The President appointed Dave and Stephanie.

12. Set dates for committee meetings

Technology at 7 P.M. on July 24.

Joint Policy & Personnel and Finance at 9:15 A.M. on July 26.

13. Public comment

None

- 14. Adjournment—Motion to adjourn the meeting at 9:10 P.M. by Kari Fickes, seconded by DaveClark. All voted yes.

Phillip Lukacek, Secretary

Kari Fickes, President