

**Board of Trustees Meeting**  
**August 14, 2007**  
**7:00 P.M.**

1. Call to order—The meeting was called to order by President Kari Fickes at 7:13 P.M
2. Pledge of Allegiance
3. Roll call—The following trustees were present: David Clark, Stephanie Daujatas, Kari Fickes, Ann Glynn, and Colleen McElroy. Karen Miller was absent with prior notification. Phillip Lukacek arrived at 7:25 P.M.  
Also present: Administrative Librarian Carol Hall
4. Motion to establish Consent Agenda—Motion by Dave Clark and seconded by Colleen McElroy to establish Consent Agenda including items A, C, D, and E.  
Yes: Trustees Clark, Daujatas, Fickes, Glynn and McElroy.  
No: None.
  - A. Approve minutes of July 10<sup>th</sup> Board meeting
  - B. Approve minutes of July 24<sup>th</sup> Technology Committee Meeting
  - C. Approve minutes of July 26<sup>th</sup> Joint meeting of Building & Grounds Committee and Finance Committee
  - D. Approve Treasurer's Report

Balance, July 1, 2007	\$961,209.41
Income	11,894.82
Expenses	29,367.09
Balance, July 31, 2007	\$943,737.14
  - E. Approve payment of monthly bills in the amount of \$13,212.95
5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda by Colleen McElroy, Seconded by Dave Clark.  
Yes: Colleen McElroy, Dave Clark, Stephanie Daujatas, Ann Glynn, Kari Fickes.  
No: None
6. Public Comment: None at this time
7. Communications
  - Letter of resignation from Karen Miller
  - Letter from Trustee David Clark to President Guzdziol expressing appreciation for Village's assistance with parking lot specifications and trash cleanup next door.
  - Proposal from Discount Fence Company
  - Proposals from Management Association of Illinois
  - Information regarding Azuradisc trade-in offer

- Flyer regarding opportunity to advertise in Worth Days section of *The Reporter*
- Letter from Community High School District 218 regarding opportunity to advertise on athletic calendar.
- Flyers regarding Metropolitan Library System workshops
- Articles regarding featured topic on ABC News Nightline

#### 8. Librarian's Report

- Requested information regarding additional cleaning services for stripping & waxing washroom floors, cleaning tiles in public washrooms, and cleaning meeting room carpet.
- The board thanked staff members for attending the school district registration and thought we'd ask for volunteers to be at the various open house events at the school.
- It was suggested that the library purchase a copy of *Robert's Rules in Plain English, Second Edition* and a copy of the current edition of the full text of *Robert's Rules of Order* for each trustee.
- Trustees discussed having more than one person besides the Treasurer being able to do wire transfers. Kari Fickes agreed to be the backup person for wire transfers.
- The filtering technology was discussed, and some more research is going to go into it, but it sounds like a good idea. We still have a few months before we have to make changes to the firewall and filtering solution.
- It was talked about modifying our policy we made for the Worth Park District to have a library card to include local churches located physically in Worth.
- Bid-tool.com was discussed, and a packet was sent to them.
- Carol wanted to have an author who has written a book about teens, computers, and the Internet present a program for parents at the library. Trustees agreed that it would be permissible for the author to sell copies of her book at the program.

#### 9. President's Report

- Kari thanked various people.
- The Worth Days parade was discussed; volunteers are needed. We did RSVP for the parade.
- At the next meeting we need to reorganize the committees resulting from the appointment of a new Treasurer. We also need to appoint an Ethics Committee chairman and members.

#### 10. Committee Reports

##### A. Policy & Personnel Committee

- i. Compensation study proposals - Motion to approve the Management Association of Illinois' proposal of a Compensation Development Project Through Job Evaluation not to exceed \$3,600 made by Stephanie Daujatas and seconded by Ann Glynn.

Yes: Colleen McElroy, Dave Clark, Kari Fickes, Phil Lukacek,  
Stephanie Daujatas, Ann Glynn  
No: None

- ii. The Trinity Christian online community survey was talked about. Demographic, technology, and programming questions were suggested to be included on the survey. In order to encourage responses, it was suggested that participants who complete the survey be entered in a drawing to receive modest prizes. Printed copies will be available at the library for those who do not wish to participate online. It was suggested that trustees could each give out 10 printed surveys too.

B. Building & Grounds Committee

- i. Parking lot improvements
- ii. CCTV
- iii. Skateboard/bicycle rack
  1. Kari Fickes moved to purchase Boardloch model BRG-105-DS-ZN 5 bike rack, double-sided, with 1 Genesis Skate Board Rack for the cost of \$1199.99 with shipping of \$184 for everything to not exceed \$1400.00. Seconded by Dave Clark.
    - a. Yes: Kari Fickes, Dave Clark, Stephanie Daujatas, Phil Lukacek, and Ann Glynn.
    - b. No: Colleen McElroy.
- iv. Additional building & grounds issues
  1. Colleen talked about making sure we keep on pace to do the renovation. A \$350,000 figure was suggested for expenditures, and ideas for fundraising and getting colleges to look into design ideas were floated around. We have some time to look at things until the costs for the parking lot project comes in.

C. Finance Committee

- i. Budget discussion
  1. We need to contact the attorney to draft the Budget and Appropriation Ordinance.
  2. We will have a Budget Hearing on Sept. 11<sup>th</sup> at 6:30 P.M.

D. Technology Committee

- i. Library firewall
- ii. Wireless network
- iii. CCTV
- iv. Additional technology issues

1. The excess computers will be sold for \$80 for the whole unit, or \$50 for just the flat screen. Any others will go to the village.

10. Unfinished Business

- A. Colleen McElroy made a motion for purchase of a 3”x 2” ad space in the varsity calendar for District 218 for \$85. Dave Clark seconded.  
Yes: All  
No: None
- B. Colleen McElroy made a motion for the purchase of a quarter page ad for Worth Days section of *The Reporter* for the price of \$275, seconded by Stephanie Daujatas.  
Yes: All  
No: None

11. New business

- A. Board vacancy – Post opening in newspapers with applications due Sept. 7th, interviews will be conducted at 6:45 P.M. on Sept. 11th.
- B. Election of Board Treasurer – Kari nominated Stephanie Daujatas for the position of Board Treasurer, seconded by Colleen McElroy.  
Aye: Kari Fickes, Colleen McElroy, Phil Lukacek, Ann Glynn, Dave Clark.  
Nay: None
- C. Azuradisc trial offer – Phil Lukacek makes a motion to purchase the Azuradisc after trial offer for an amount not to exceed \$1795 plus shipping, seconded by Dave Clark.
  - i. Aye: All
  - ii. Nay: None

12. Set dates for committee meetings

- A. Buildings and Grounds will call one later.

13. Public comment—None present.

14. Adjournment—Motion to adjourn the meeting by Phil Lukacek, seconded by Dave Clark.

The motion carried, and the meeting adjourned at 9:20 P.M.

---

Phillip Lukacek  
Secretary

---

Kari Fickes  
President