

Board of Trustees Meeting
September 11, 2007
7:00 P.M.

1. Call to order—The meeting was called to order by President Kari Fickes at 7:11 P.M.
2. Roll call—The following trustees were present: David Clark, Stephanie Daujatas, Kari Fickes, Ann Glynn, Phillip Lukacek
Not present: Colleen McElroy
Also present: Administrative Librarian Carol Hall
3. Moment of Silence was observed in memory of victims of September 11th.
4. Appointment to fill vacancy and oath of office - Stricken
5. Motion to establish Consent Agenda—Motion by Kari Fickes, seconded by Dave Clark to establish the Consent Agenda including items a, b, c, d, and e.
Yes: All
No: None
 - a. Approve minutes of August 8th Regular Board Meeting
 - b. Approve minutes of August 24th Parking Lot Bid Opening
 - c. Approve minutes of August 29th Building & Grounds Committee
 - d. Approve Treasurer's Report

Balance August 1, 2007	\$943,737.14
Revenues	8,053.21
Expenditures	50,913.84
Balance August 31, 2007	\$900,876.51
 - e. Approve payment of monthly bills in the amount of \$9,650.21
6. Motion to approve Consent Agenda—Motion to approve by Dave Clark, seconded by Stephanie Daujatas
Yes: Clark, Daujatas, Fickes, Glynn, Lukacek.
No: None
7. Public Comment - None
8. Communications
 - Proposal for parking lot improvements from American Asphalt Co.
 - Proposal from Precision Fence & Iron, Inc.
 - Proposal from Region Fence Sales, Inc.
 - Discount Fence Company, Inc.

- Letter regarding Worth Days Parade line up.
 - It was suggested that next year we do a booth or some stationary event instead of a large float in the parade.
- Letter regarding IMRF Executive Trustee Election.
- Letter from PHN Architects
- Proposal/Contract for Snow Removal from Pete's Lawn Care, Inc.
- Copy of letter from Carol Hall on behalf of library thanking Beautification Committee for planter on 111th Street.

9. Librarian's Report

- Libraries are encouraged to send representatives to hearings on the State Budget. The closest hearing for us is in Oak Lawn on September 27th. There is more information in the Legislative Alert received today.
- Dan and Christine Braun, Bob Gerth, Carol Hall, Melissa O'Leary, Sarah Spears, and Amanda Berlinski participated in the Worth Days Parade. Amanda did a great job as the fox, Bob drove, and the rest of us threw a huge amount of candy. A teenager ran out and jumped on the truck; Dan pulled him off and turned him over to the police. Thanks to Kari for arranging the beautiful Cadillac Escalade for the parade.
- Dave talked about the beer garden proposal at the Pump Room. Any person who is for or against this proposal can attend the next Village Board Meeting where it will be on the agenda.
- The fence was discussed. It was suggested that the fence will be a deterrent to people who may park in the library lot but not be using the library. We are still receiving bids for the project.
- It was decided that one discarded computer would be available per person. Phil will be working this week on clearing out the computers. If anyone decides they do not want a computer, that computer will be donated to the Worth Village Hall.
- It was determined that we can look into the sign posting policy, but that 8.5" x 11" is usually good because we run out of space.

10. President's Report

- The board extends a thank you to participants in the parade.
- The newsletter looks beautiful.
- Kari inquired about the Christmas cards to be given away at the annual tree lighting. We were able to get them at half price, and they have been shipped.
- It was suggested that we do a letter or something for professor John Kooyenga from Trinity Christian College who will be retiring this year. He supervised several Small Business Institute teams that worked on projects for our library.

11. Committee Reports

- a. Policy & Personnel Committee
 - i. Meeting will be set to discuss the amendments for obtaining Library cards for organizations and for poster posting policy.
- b. Building & Grounds Committee

i. Parking lot—Motion by Dave Clark, seconded by Stephanie Daujatas to sign—contingent upon the library attorney’s approval-- a contract accepting American Asphalt Company Inc’s proposal for improvements to the library parking lot.

Yes: Clark, Daujatas, Fickes, Glynn, Lukacek

No: None

ii. Fence—Dave Clark is still receiving proposals.

iii. Additional Building & Grounds Issues

- Dave pointed out the Carrier power unit and is going to keep investigating a gas-powered backup generator.
- Dave commented that the walnut tree out back could use some trimming, but that it should probably wait until next spring.

c. Finance Committee

d. Technology Committee

- Meeting will be set to discuss network filtering, our Sonicwall security appliance, and wireless Internet access.

12. Unfinished Business

a. Board Vacancy

i. Motion to appoint Peggy Gardner to the position of Library Trustee made by Kari Fickes, seconded by David Clark.

Yes: All

No: None

13. New business

a. Ordinance #2008-1 Budget & Appropriation Ordinance—Motion by Kari Fickes, seconded by Dave Clark to adopt Ordinance #2008-1

Yes: Clark, Daujatas, Fickes, Glynn, Lukacek

No: None

b. Ordinance #2008-2 Site & Maintenance Ordinance—Motion to adopt Ordinance 2008-2 by Kari Fickes, seconded by Stephanie Daujatas.

Yes: Clark, Daujatas, Fickes, Glynn, Lukacek

No: None

c. Review Chapter X of *Serving Our Public: Standards for Illinois Public Libraries*. The Board reviewed this chapter as required for the *Per Capita* Grant.

- d. Approve staff In-Service date—Motion by Phil Lukacek, seconded by Ann Glynn to close the library on Friday, February 1, 2008, for a staff in-service day.
 - e. Marketing Committee — Ann brought up the idea of forming a Marketing Committee. The committee will include Ann (chair), Colleen, and Peggy.
14. Set dates for committee meetings
- a. Policy and Personnel meeting on Oct. 9 at 6:30 P.M.
 - b. Technology meeting on Oct. 9 at 6:45 P.M.
17. Public comment - None
18. Adjournment—Motion to adjourn the meeting at 8:40 P.M. by Kari Fickes, seconded by Phil Lukacek. The motion carried.

Secretary

President