

**Board of Trustees Meeting
February 12, 2008
7:00 P.M.**

1. Call to order—The meeting was called to order by President Kari Fickes at 7:28 P.M.
2. Pledge of allegiance
3. Roll call: The following members were present: Stephanie Daujatas, Kari Fickes, Peggy Gardner, Ann Glynn, Phillip Lukacek, and Colleen McElroy.
David Clark was absent with prior notification.
Also present: Administrative Librarian Carol Hall
4. Motion to establish Consent Agenda—Motion to establish the Consent Agenda including items A, B, C, and D by Colleen McElroy, seconded by Stephanie Daujatas.
Yes: Stephanie Daujatas, Kari Fickes, Peggy Gardner, Ann Glynn, Phillip Lukacek, and Colleen McElroy.
No: None
 - A. Approve minutes of January 8 Regular Board Meeting
 - B. Approve minutes of January 8 Executive Session
 - C. Approve Treasurer’s Report

Balance, January 1, 2008	\$923,260.92
Revenues	48,497.32
Expenses	41,741.11
Balance, January 31, 2008	930,017.13
 - D. Approve payment of monthly bills in the amount of \$22,190.57.
5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda by Colleen McElroy, seconded by Stephanie Daujatas.
Yes: Stephanie Daujatas, Kari Fickes, Peggy Gardner, Ann Glynn, Phillip Lukacek, and Colleen McElroy.
No: None
6. Public Comment—None present
7. Communications
 - List of complaints from a patron regarding another patron
 - Letter from Worth Park District regarding opportunity to participate in “Park-It,” a Worth Park District Community Art Installation.
 - Carol’s notes from “Word of Mouth Marketing” workshop
 - Flyer regarding February 29th Soc Hop.
 - Opportunities for publicity/promotion
 - Return on Investment calculation
 - Letter to Dr. Bohlman Re: 2009 Newberry Library Exhibition

- February Calendar of Events for The Children’s Museum in Oak Lawn
 - Flyers for upcoming workshops and Chamber of Commerce meeting
 - Letter from Cook County Sheriff re: February 20th forum on public safety concerns
8. Librarian’s Report
- Will attend the Legislators’ Breakfast on February 18th.
 - Grant Offerings
 - A. We have not been informed of the acceptable parameters for use of the grant funds from Representative Bobby Rush. His office needs our requests for inclusion in next year’s budget by February 22nd.
 - B. Construction Grant—Having reviewed the grant requirements, I don’t think we could provide all the required documentation and assurances by the April 11th application deadline.
 - C. Library Services and Technology Act—In Sync With Technology grant offering is a possibility; the application deadline is May 12th.
 - Carol agreed to have the library sponsor a bench in the Worth Park District’s “Park It” project. The cost is \$25 plus whatever supplies are needed to decorate the bench. The Park District will seal the decorated bench and place it in one of the parks.
 - The MLS Newsletter is an electronic publication. To subscribe go to www.mls.lib.il.us. On the right side find MLS E-announce. Scroll down and select “subscribe” to have it e-mailed to you. Current and past issues can be viewed online.
 - Each trustee has a newly published copy of *Illinois Library Laws* and the *Financial Manual for Illinois Public Libraries*.
 - The newsletter has gone to the printer and will be mailed this week.
 - Metropolitan Library System will no longer participate in the Listen Illinois program for downloadable books. There is an option to participate in My Media Mall, a consortium set up by North Suburban Library System. Staff members feel that our patrons do not utilize downloadable books and that the funds needed to participate would be better utilized for purchase of additional Playaway titles.
 - Patrons are still redeeming the video coupons distributed at the December Tree Lighting. Fewer than 10 of the coupons in *The Reporter* ads have been redeemed.
 - There have been no problems with snow plowing/salting since February 6th.
 - Illinois Library Day in Springfield is April 10th.
9. President’s Report
- A. Committee Appointments
 - i. Peggy Gardner is appointed to the Technology Committee.
 - ii. Ethics Commission appointments: Phil Lukacek and Ann Glynn to two year positions and Kari Fickes to a one year position.
10. Committee Reports
- A. Building & Grounds Committee
 - i. Bicycle rack, dumpster pad—waiting for good weather.

- ii. Building improvements
- B. Technology Committee
- i. Wireless network—Carol is working on the application for the Lt. Governor’s Community Wireless Broadband Pilot grant.
 - ii. Content filtering—Dan worked with GAC on the parameters of the filtering software we currently use. He believes they made some changes that relieve most of the problems reported to us. GAC believes that the ICN filtering is used with a server; this would require an additional purchase. If we still wish to pursue filtering through ICN we might want to consider including its cost in the Community Wireless grant.
 - iii. It was determined to wait until we can see if we get the grant before purchasing any wireless or filtering hardware or software, but we will continue to direct questions to ICN so that when the grant is approved or denied, we will be prepared to move on these items.
- C. Marketing/Publicity Committee
- i. Fundraising—Soc Hop: the flyer was approved by the school district; it will be distributed on Thursday, February 21st.
- D. Policy & Personnel Committee
- i. Executive Session Chapter 5 ILCS 120/2 (c1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” Motion to enter executive session for the stated exception by Kari Fickes, seconded by Phil Lukacek at 8:20 P.M.
Yes: Stephanie Daujatas, Kari Fickes, Peggy Gardner, Ann Glynn, Phillip Lukacek, and Colleen McElroy
No: None
- Motion to reconvene the meeting in open session by Kari Fickes, seconded by Ann Glynn at 9:16 P.M.
Yes: Stephanie Daujatas, Kari Fickes, Peggy Gardner, Ann Glynn, Phillip Lukacek, and Colleen McElroy
No: None

- ii. Children’s Museum in Oak Lawn Pass Policy—Motion to accept the proposed policy by Colleen McElroy, seconded by Stephanie Daujatas.

Yes: All

No: None

11. Unfinished Business--None

12. New business--None

13. Set dates for committee meetings

- A special meeting is being called for Saturday, February 16 at 9 A.M.

14. Public comment—None present.

15. Adjournment—Motion to adjourn the meeting by Colleen McElroy, seconded by Stephanie Daujatas. The motion carried, and the meeting adjourned at 9:18 P.M.

Phillip Lukacek, Secretary

Kari Fickes, President