

Board of Trustees Meeting
March 11, 2008
7:00 P.M.

1. Call to order—The meeting was called to order by President Kari Fickes at 7:08 P.M.
2. Pledge of allegiance
3. Roll call—The following were present: David Clark, Stephanie Daujatas, Kari Fickes, Ann Glynn, Phillip Lukacek, and Colleen McElroy. Peggy Gardner was absent with prior notice. Also present is Carol Hall, Administrative Librarian, and Carol Banasiak from Chi-Town productions.

Motion by Dave Clark seconded by Ann Glynn to move to item 8 of the agenda.

Yes: All

No: None

4. Motion to establish Consent Agenda—Motion to establish the Consent Agenda, including items A – E, by Dave Clark, seconded by Ann Glynn
Yes: David Clark, Stephanie Daujatas, Kari Fickes, Ann Glynn, Phillip Lukacek, and Colleen McElroy.
No: None
 - A. Approve minutes of February 12 Regular Board Meeting
 - B. Approve minutes of February 12 Executive Session
 - C. Approve minutes of February 16 Special Meeting
 - D. Approve minutes of February 16 Executive Session
 - E. Approve Treasurer's Report
 - F. Approve payment of monthly bills
5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda by Colleen McElroy, seconded by Stephanie Daujatas
Yes: David Clark, Stephanie Daujatas, Kari Fickes, Ann Glynn, Phillip Lukacek, and Colleen McElroy.
No: None
6. Public Comment
7. Communications
 - Opportunity to advertise in *The Reporter's* Coupon Book
 - Opportunity to advertise in *The Reporter's* Easter Coloring Book
 - Flyer regarding March Chamber of Commerce meeting
 - Patron's letter of recognition for Dan Braun
 - Flyer regarding Trustee Day at 2008 ILA Conference

- Invitation to attend Green Hills Public Library's grand opening
 - Invitation to attend Sheriff's Community Outreach Program
8. Presentation by Chi-town Productions – Carol Banasiak told the board to define exactly what they want out of any videos made and what the board should expect as far as the amount of work that will be needed and the time frames for making such a video.
9. Librarian's Report
- Staff In-service Day included presentations by Worth Police Chief John Carpino and Officer Robert Atton; SWAN Software Advisor Renee Clanton; and review of library safety equipment.
 - The Rittenhouse Award is presented annually by the Medical Library Association for the best unpublished paper or Web-based project on health sciences librarianship or medical informatics submitted by a student in an ALA-accredited program of library and information studies or a trainee in an internship in health sciences librarianship or medical informatics. This year our Adult Services Assistant Bob Gerth will receive this award for his paper *A Pathfinder Toward Minimally-Invasive or Non-Invasive Treatments of Varicose Veins in the Lower Extremities*. He will receive a certificate at the association's annual meeting, and a cash award of \$500 after the annual meeting. Bob wanted to express his appreciation for being allowed to use the library's computers and Internet after work hours and for the input he received from Tim White and Dan Braun.
 - MLS will have a same day bus for ILA Legislation Day in Springfield on April 10th.
 - It was suggested we look into revising our policy on food and beverages in the library. It was also suggested that we consider re-purposing and redecorating the quiet study room to be more of a café or lounge, with the possibility of vending machines.
10. President's Report – The Soc Hop was a success, and we should look into doing another one.
11. Committee Reports
- A. Building & Grounds Committee
- i. Building improvements
- Police made these recommendations at in-service day: consider improving outside security cameras; install staff-controlled locks for bathroom doors.
 - Waiting for elevator repair service to make necessary corrections.
 - Waiting for spring weather for parking lot and cement projects
 - Time for building walk-through

- B. Technology Committee
 - i. Wireless network—An application was submitted for the Community Wireless Broadband Grant; the Lt. Governor’s office hopes to announce awards by May 1st.
- C. Marketing/Publicity Committee
 - i. Fundraising—Soc Hop raised \$741.00. We are going to shoot to do possibly two more in April, on the 11th and the 25th.
 - ii. Need to brainstorm more for marketing ideas.
- D. Policy & Personnel Committee—no report.

12. Unfinished Business – None.

13. New business

- A. National Library Week activities—Will distribute bookmarks, serve morning refreshments (coffee & doughnuts?), have a daily drawing for prizes.
- B. Executive Session --Chapter 5 ILCS 120/2 (c1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. Motion to adjourn to Executive Session at 8:45 P.M. by Dave Clark, seconded by Colleen McElroy.

Motion to reconvene the meeting in open session at 9:06 P.M. by Kari Fickes seconded by Phil Lukacek.

14. Set dates for committee meetings

Policy and Personnel: 6:30 P.M. on April 8th

Marketing: To be determined.

15. Public comment – None

16. Adjournment—Motion to adjourn the meeting at 9:14 P.M. by Kari Fickes, seconded by Ann Glynn. The motion carried.

Phillip Lukacek, Secretary

Kari Fickes, President