

**Board of Trustees Meeting
November 11, 2008
7:00 P.M.**

1. Call to order—The meeting was called to order by President Kari Fickes at 7:38 P.M.
2. Pledge of allegiance
3. Roll call—The following trustees were present: David Clark, Stephanie Daujatas, Kari Fickes, Peggy Gardner, Ann Glynn, Colleen McElroy, and Phillip Lukacek. Also present: Administrative Librarian Carol Hall
4. Motion to establish Consent Agenda including items A, B, and C by Dave Clark, seconded by Phil Lukacek.
5. Yes: David Clark, Stephanie Daujatas, Kari Fickes, Peggy Gardner, Ann Glynn, Colleen McElroy, and Phillip Lukacek.
No: None
 - A. Approve minutes of October 14th Board Meeting
 - B. Approve Treasurer's Report

Balance October 1, 2008	\$868,847.29
Revenues	143,612.59
Expenditures	57,159.34
Balance, October 31, 2008	\$955,300.54
 - C. Approve payment of monthly bills in the amount of \$28,487.66
6. Motion to approve Consent Agenda by Colleen McElroy, seconded by Phil Lukacek
Yes: David Clark, Stephanie Daujatas, Kari Fickes, Peggy Gardner, Ann Glynn, Colleen McElroy, and Phillip Lukacek.
No: None
7. Public Comment – None
8. Communications
 - OEC Business Interiors Quotation
 - Brochure regarding trim for meeting room
 - IMRF notice and ballot regarding election of executive trustees.
 - Offer from *The Reporter* regarding opportunity to advertise in Christmas Songbook. The offer was declined.
 - Corrected invitation from Moraine Valley to attend groundbreaking ceremony.
9. Librarian's Report— Items in the report were reviewed.

10. President's Report – The library was served with a subpoena to appear as a witness at a hearing at Bridgeview Courthouse on December 30th. It was decided that we will send Carol and board representative Kari to the hearing.

11. Committee Reports

A. Building & Grounds Committee

- i. Water drainage – We have had a number of proposals submitted. We have one more meeting to go to, but so far Reid seems to be the most reasonable. It does not look like we will be able to get this done before the winter, so we will need to make sure the proposals will still be valid for when we want the work done.
- ii. Meeting Room Improvements
 1. Floor covering - Motion made by Kari Fickes, seconded by Phil Lukacek to remove all carpeting and install Milliken Carpeting of Suitable pattern, Woenthreads design, Color 202 Sassafras, not to exceed \$5,000, revised from \$4,700 which had passed at the October 2008 meeting.
Yes: David Clark, Stephanie Daujatas, Kari Fickes, Peggy Gardner, Ann Glynn, Phil Lukacek, and Colleen McElroy.
No: None
 2. Wall trim and paint – It was decided to go with 24112-P-CAM (Pg. 8) casing and 20104-CMB for baseboard (Pg. 23) along with 390LM chair rail (Pg. 38). Dave Clark asked that we consider using similar patterns in oak trim rather than MDF because of oak's durability. Prices for the work using MDF and oak to be reviewed and approved at special meeting.
- iii. Additional Building & Grounds issues—none presented at this time.

B. Technology Committee—No report

C. Marketing/Publicity Committee

- i. Library video – All members need to get any input on the video back to Ann ASAP.
- ii. Library anniversary—Work is in progress.
- iii. Village Tree Lighting—Details still being worked out.
- iv. Additional Marketing/Public Relations issues

D. Policy & Personnel Committee—has not met

12. Unfinished Business

13. New business

- A. IMRF Trustee Election—Motion by Colleen McElroy, seconded by Dave Clark to approve Resolution 2009-1, voting for Gwen Henry for the two-year term.
Yes: Dave Clark, Stephanie Daujatas, Kari Fickes, Peggy Gardner, Ann Glynn, Phil Lukacek, and Colleen McElroy.
No: None
Motion by Colleen McElroy, seconded by Dave Clark, to approve Resolution 2009-2, voting for William Stafford for a five-year term.
Yes: Dave Clark, Stephanie Daujatas, Kari Fickes, Peggy Gardner, Ann Glynn, Phil Lukacek, and Colleen McElroy
No: None
- B. Staff Christmas Gifts— Motion made by Kari Fickes, seconded by Phil Lukacek to approve the purchase of American Express Gift Checks for the staff not to exceed \$1,200, and provide a holiday party for the staff not to exceed \$150.
Yes: Dave Clark, Stephanie Daujatas, Kari Fickes, Peggy Gardner, Ann Glynn, Phil Lukacek, and Colleen McElroy
No: None

14. Set dates for committee meetings

- Special Meeting--November 20th at 6:15 P.M.
- Policy & Personnel Committee – November 20th at 6:30 P.M.
- Building & Grounds Committee – December 9th at 6:30 P.M.
- Marketing/Publicity Committee – December 2nd at 7 P.M.

15. Public comment - None

16. Adjournment – Motion to adjourn made by Kari Fickes, seconded by Phil Lukacek at 9:03 P.M.

Phillip Lukacek, Secretary

Kari Fickes, President