

**Board of Trustees Meeting
December 9, 2008
7:00 P.M.**

1. Call to order—The meeting was called to order by President Kari Fickes at 7:00 P.M.
2. Pledge of allegiance
3. Roll call—The following trustees were present: David Clark, Stephanie Daujatas, Kari Fickes, Phillip Lukacek, and Colleen McElroy. Peggy Gardner and Ann Glynn were absent with prior notification.
Also present: Administrative Librarian Carol Hall, library attorney James Fessler, Worth Junior High School Assistant Principal Tracy Flood, Worth Jr. High School Librarian Mary Ellen Parchem, Mrs. Dusek, and representatives of the Worth Jr. High School’s “It’s Worth Reading Club” Deanna Daujatas and R. J. Dusek.

Motion to move to item 6 of the agenda was made by Kari Fickes, seconded by Dave Clark.

Yes: David Clark, Stephanie Daujatas, Kari Fickes, Phillip Lukacek, and Colleen McElroy

No: None

Attorney James Fessler introduced himself; he will be working with Klein, Thorpe, and Jenkins clients originally represented by Janet Petsche who is now retired.

Representatives from Worth Jr. High School discussed their ongoing project to encourage the Worth community to read *The Red Kayak*. The library is currently displaying the red kayak that will be awarded in a drawing at the end of the project. *The Red Kayak* will be the book discussed at the January meeting of the Adult Services Reading Roundtable.

4. Motion to establish Consent Agenda including items A, B, C, D, E, and F by Dave Clark seconded by Colleen McElroy.
Yes: David Clark, Stephanie Daujatas, Kari Fickes, Phillip Lukacek, and Colleen McElroy
No: None
 - A. Approve minutes of November 11 Marketing Committee Meeting
 - B. Approve minutes of November 11 Regular Board Meeting
 - C. Approve minutes of November 20 Special Board Meeting
 - D. Approve minutes of November 20 Policy & Personnel Committee Meeting
 - E. Approve Treasurer’s Report

Balance, November 1, 2008	\$ 955,300.54
Total Revenues	131,211.29
Total Expenditures	59,071.06

Balance, November 30, 2008 \$1,027,440.77

- F. Approve payment of monthly bills in the amount of \$29,633.96.
5. Motion to approve Consent Agenda by Colleen McElroy, seconded by Stephanie Daujatas
Yes: David Clark, Stephanie Daujatas, Kari Fickes, Phillip Lukacek, and Colleen McElroy
No: None
6. Public Comment
- A. Introduction of attorney James Fessler
 - B. Presentation by students from Worth Jr. High School's "It's Worth Reading Club"
7. Communications
- Letter from PHN Architects regarding architectural services.
 - Letter from Klein, Thorpe, & Jenkins, Ltd. regarding full retirement of Janet Petsche.
 - Letter from *The Reporter* newspaper regarding the opportunity to place Christmas and New Year's ads.
 - Letter from Worth Park District regarding annual tree lighting
 - Thank you note from Tandem Landscaping Company
 - Flyers regarding upcoming workshops at Metropolitan Library System.
8. Librarian's Report – Due to construction on the library, we will be looking into either moving the location of the January meeting or to changing the date.
9. President's Report – Thank you to Trustee Dave Clark for his diligence in handing all the building issues and to Trustee Ann Glynn and Carol in doing everything to advertise our anniversary.
10. Committee Reports
- A. Building & Grounds Committee
 - i. Water drainage/landscaping
 - ii. Meeting Room Improvements—Trim work is scheduled to begin January 5th, and painting to be completed by January 14th. The board's paint selections are "Nomadic Desert" for the top color with "Steady Brown" for the bottom color.
 - iii. Additional Building & Grounds issues
 - B. Technology Committee
 - C. Marketing/Publicity Committee
 - i. Tree lighting—Colleen McElroy and Kim Hecht passed out the fortune cookies and video coupons on the library's behalf. Attendance was down from last year. Remaining

cookies and coupons can be distributed at Senior Luncheons or other library activities.

- ii. Library anniversary—Carol sent information to Worth Elementary Superintendent regarding proposed anniversary bookmark contest. Distribution of materials will require Dr. Rita’s approval. The “Save the Date” postcards have arrived. The word “January” is misspelled; we will check with Ann to see if she wants them reprinted.
- iii. Additional Marketing/Publicity issues

D. Policy & Personnel Committee

- i. Approve VESSA Policy—Motion to approve the policy as presented made by Stephanie Daujatas seconded by Dave Clark.
Yes: David Clark, Stephanie Daujatas, Kari Fickes, Phillip Lukacek, and Colleen McElroy
No: None
- ii. Approve Property Accountability Policy—Motion to approve the policy as presented made by Stephanie seconded by Phillip Lukacek.
Yes: Stephanie Daujatas, Phillip Lukacek, Colleen McElroy, and Kari Fickes
No: None
Present: Dave Clark
- iii. Approve Tuition Reimbursement Policy—Motion to approve the policy as presented made by Stephanie Daujatas seconded by Phillip Lukacek.
Yes: David Clark, Stephanie Daujatas, Kari Fickes, Phillip Lukacek, and Colleen McElroy
No: None

11. Unfinished Business – Motion to purchase Christmas and New Year’s ads in the *Worth Reporter* not to exceed \$300.00 made by Colleen McElroy and seconded by Phillip Lukacek.

Yes: Colleen McElroy, Phillip Lukacek, Stephanie Daujatas, and Kari Fickes

No: None

Present: Dave Clark

12. New business

- A. Approve schedule of 2009 regular board meetings—Motion to approve the schedule made by Dave Clark seconded by Colleen McElroy.

Yes: Dave Clark, Stephanie Daujatas, Kari Fickes, Phillip Lukacek, and Colleen McElroy

No: None

B. Semi-annual review of closed session minutes—It was decided that the minutes should remained closed.

13. Set dates for committee meetings—None set at this time.

14. Public comment—None present

15. Adjournment—Motion to adjourn the meeting made by Kari Fickes seconded by Dave Clark at 8:30 P.M

Phillip Lukacek, Secretary

Kari Fickes, President