

**Board of Trustees Meeting
January 13, 2009
7:00 P.M.**

1. Call to order—The meeting was called to order by President Kari Fickes at 7:20 P.M.
2. Pledge of allegiance
3. Roll call—The following trustees were present: Stephanie Daujatas, Kari Fickes, Ann Glynn, Phillip Lukacek, and Colleen McElroy.
Dave Clark and Peggy Gardner were absent with prior notification.
Also present: Administrative Librarian Carol Hall.
4. Motion to establish Consent Agenda—Motion to establish the Consent Agenda including items A, B, C, D, and E by Stephanie Daujatas, seconded by Ann Glynn.
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Phillip Lukacek, and Colleen McElroy.
No: None
 - A. Approve minutes of December 2 Marketing Committee Meeting
 - B. Approve minutes of December 9 Building & Grounds Committee Meeting
 - C. Approve minutes of December 9 Regular Board Meeting
 - D. Approve Treasurer's Report

Balance December 1, 2008	\$1,027,440.77
Revenues	47,019.89
Expenditures	57,767.44
Balance, December 31, 2008	\$1,016,693.22
 - E. Approve payment of monthly bills in the amount of \$17,322.28.
5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda by Stephanie Daujatas, seconded by Ann Glynn.
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Phillip Lukacek, and Colleen McElroy.
No: None
6. Public Comment – None present.
7. Communications
 - General Memorandum from IMRF regarding investment return and the impact on employer contribution rates.
 - Letter regarding donation to the Worth Boy Scouts and Cub Scouts 53rd Annual Pancake Breakfast

- Letter from B & E Furniture & Cabinet Services regarding opportunity for free estimate.
- I/FAX Report from Illinois Funds
- Flyer regarding ILA Trustee Forum workshop
- Letter from Our Lady of the Ridge School regarding opportunity to advertise on pancake breakfast placemat.
- Thank you notes from Helen Goy, family of Patrick Weibel, Anita Falls, and Dr. Rita Wojtylewski.

8. Librarian's Report

- Paramedics came to the library during the afternoon of Saturday, December 27th. An unknown person called to report that there was a person at the library with an injured leg who needed help. We assume that the person who called was concerned about Mr. Mosgrove who has a walking cast on his leg and was using a walker at that time. Emergency personnel talked to Mr. Mosgrove, but left because he did not need assistance.
- We found an empty pint liquor bottle above the bathroom ceiling tiles last week, but do not know who put it there. We are checking the area more frequently.
- The flagpole rope was replaced last Friday, and old flags were replaced. Two people were sent to complete the repair. One of them used a rope rigging to get to the top of the pole.
- Potential candidates for library trustees may file their nominating papers between January 19th and January 26th during the library's normal business hours.

9. President's Report – Founders has contacted the board in reference to releasing the securities on our funds with them. Kari would like to have more information before we decide on any action. Also, we would like to look further into transferring our funds from the Illinois Funds.

10. Committee Reports

A. Building & Grounds Committee

- i. Meeting Room Improvements — Carol received word today that our carpet order has been produced and should ship within 48 hours. The room should be empty; we may need to have a PODS container to store the meeting room furnishings. We will also need a dumpster for the old carpeting and pad. These may both have to be in the parking lot. We also need a clock and some wall art.
- ii. Additional Building & Grounds issues – The board would like to get rid of the chairs currently stacked in the board room. It was decided that if Dan does not need all the existing chairs for programs, the orange chairs could be removed immediately, and the rest could be removed once

we get replacement, folding chairs. It was also thought that professional help to choose further details on the library improvements would be helpful (such as colors, trim, etc)

- B. Technology Committee
- C. Marketing/Publicity Committee
 - i. Library anniversary
 - Flyers regarding the bookmark contest will go home with students this week. Cardstock has been delivered to the district office.
 - Save the Date postcards have been mailed.
 - Giveaway item must be ordered very soon; Carol received a sample tote bag.
 - ii. Additional Marketing/Publicity issues
- D. Policy & Personnel Committee

11. Unfinished Business

12. New business

- A. Library investments – Covered in President’s report.
Motion to approve the rental of a POD to store furnishings from the conference room as well as the rental of a dumpster to dispose of the old carpeting made by Stephanie Daujatas seconded by Ann Glynn.
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Phillip Lukacek, and Colleen McElroy.
No: None
- B. Motion to approve the purchase advertising in Boys Scouts/Cub Scouts book in the size of a business card in the amount of \$30 by Stephanie Daujatas seconded by Ann Glynn.
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Phillip Lukacek, and Colleen McElroy.
No: None
- C. Motion to approve to purchase advertising in Our Lady of the Ridge’s book in the size of a business card in the amount of \$30 by Stephanie Daujatas seconded by Ann Glynn.
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Phillip Lukacek, and Colleen McElroy.
No: None
- D. Motion to purchase 500 tote bags from 4Imprint not to exceed \$1000 made by Stephanie Daujatas seconded by Colleen McElroy
- E. Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Phillip Lukacek, and Colleen McElroy.

No: None

13. Set dates for committee meetings

Marketing – January 19 at 9:30 A.M.

14. Public comment – None

15. Adjournment—Motion to adjourn the meeting at 9:06 P.M. made by Phillip Lukacek, seconded by Stephanie Daujatas.

Secretary

President