

**Board of Trustees Meeting
February 10, 2009
7:00 P.M.**

1. Call to order—The meeting was called to order by President Kari Fickes at 7:06 P.M.
2. Pledge of allegiance
3. Roll call—The following trustees were present: Stephanie Daujatas, Kari Fickes, Peggy Gardner, and Phillip Lukacek. Colleen McElroy, David Clark and Ann Glynn were absent with prior notification.
Also present: James Petrakos of Trea Architects, Thomas Miller and Administrative Librarian Carol Hall
4. Motion to establish Consent Agenda—Motion to establish the Consent Agenda including items A, B, C, and D by Phil Lukacek, seconded by Stephanie Daujatas
Yes: Stephanie Daujatas, Kari Fickes, Peggy Gardner, and Phillip Lukacek
No: None
 - A. Approve minutes of January 13 Regular Board Meeting
 - B. Approve minutes of January 29 Marketing Committee Meeting
 - C. Approve Treasurer’s Report

Balance, January 1, 2009	\$1,016,693.22
Revenues	14,889.56
Expenditures	56,405.30
Balance, January 31, 2009	\$ 975,177.48
 - D. Approve payment of monthly bills in the amount of \$19,345.59.
5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda by Phillip Lukacek, seconded by Peggy Gardner
Yes: Stephanie Daujatas, Kari Fickes, Peggy Gardner, and Phillip Lukacek
No: None
6. Public Comment – None

Motion to move item 10.i. to this point in the meeting made by Kari Fickes seconded by Stephanie Daujatas.
Yes: Stephanie Daujatas, Kari Fickes, Peggy Gardner, and Phillip Lukacek
No: None
7. Communications
 - Application to join Fraternal Order of Police, Lodge No. 143.
 - Letter from Village of Worth regarding Worth Days Fest Sponsorship Packages
 - I/FAX Report from The Illinois Funds

- Letter from Klein, Thorpe & Jenkins, Ltd. regarding Schedule of Legal Fees
- Invitation to Metropolitan Library System's Annual Legislators' Breakfast
- Thank you note from Maura Stavola
- Two flyers regarding trustee workshops at Metropolitan Library System.
- Thank you note from Anita Guzdziol.

8. Librarian's Report

- Remaining tote bags will be sold at \$2.
- New carpet tiles were delivered Monday morning; installation will begin at 7 A.M. Thursday.
- Suggestions for implementation from staff in-service day
 - Allow patrons to include an e-mail address in their patron record
 - Purchase a TDD device to allow hearing-impaired patrons to communicate with the library.
 - Include an article on how patrons can save money by using the Worth Library in the next newsletter.
 - Review and utilize suggestions from the Customer-Focused Library report.
 - Consider lowering the deposit fee for Brookfield Zoo and Oak Lawn Children's Museum passes.
 - Consider finding a means to acquire laptops and lockable storage case to be used for computer training.
 - Circulation staff spent time compiling a list of attributes/requirements for a new Circulation Desk

9. President's Report – We are very proud of everyone for the success of the Open House. The turnout from the public, elected officials, and everyone else was great. Special thanks goes out to our staff for their hard work. We want to provide a thank you lunch to the staff sometime in the near future.

We apologize to those past trustees that were present but were not on the sign-in list for elected officials, past and present.

10. Committee Reports

A. Building & Grounds Committee

- i. Presentation by James Petrakos of Tria Architects
- ii. Meeting Room Improvements – The Worth Historical Museum might have additional photos to add to our meeting room decorations.
- iii. Additional Building & Grounds issues—none at this time.

B. Technology Committee

C. Marketing/Publicity Committee

- i. Library anniversary — We received a total of \$280 for anniversary book donations, as well as an anonymous

donation of \$50 from a patron to be used in any way we would like.

ii. Additional Marketing/Publicity issues—none at this time.

E. Policy & Personnel Committee

i. Survey from insurance consortium—Trustees discussed the survey and reached a consensus that our library does not wish the consortium to include coverage for domestic partners and children of domestic partners as part of this year’s coverage proposal.

11. Unfinished Business

Motion to approve the purchase of the Fraternal Order of Police membership in the amount of \$25 made by Stephanie Daujatas seconded by Peggy Gardner.

Yes: Stephanie Daujatas, Kari Fickes, Peggy Gardner, and Phillip Lukacek

No: None

Motion to purchase lunch for the staff not to exceed \$120 made by Stephanie Daujatas seconded by Peggy Gardner.

Yes: Stephanie Daujatas, Kari Fickes, Peggy Gardner, and Phillip Lukacek

No: None

Motion to accept the propose for the professional service from Tria Architecture in the amount of \$4,850.00 made by Phil Lukacek seconded by Peggy Gardner

Yes: Stephanie Daujatas, Kari Fickes, Peggy Gardner, and Phillip Lukacek

No: None

12. New Business--None

13. Set dates for committee meetings

Policy and Personnel – March 10 at 6 P.M.

14. Public comment – None

15. Adjournment—Motion to adjourn the meeting by Kari Fickes seconded by Stephanie Daujatas.

The motion carried and the meeting adjourned at 8:57 P.M.

Phillip Lukacek, Secretary

Kari Fickes, President