

Board of Trustees Meeting
May 12, 2009
7:00 P.M.

1. Call to order—The meeting was called to order by President Kari Fickes at 8:40 P.M.
2. Pledge of allegiance
3. Roll call—The following trustees were present: Stephanie Daujatas, Kari Fickes, Ann Glynn and Phillip Lukacek.
Also present: Trustees-elect Pamela Jean Levey and Tom Miller, Ron McGrath from Tria Architecture, Barbara Davis from the *Chicago Tribune*, and Administrative Librarian Carol Hall.
David Clark and Peggy Gardner were absent with prior notification.
4. Motion to establish Consent Agenda including items A, B, C, D, and E by Stephanie Daujatas, seconded by Ann Glynn
5. Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn and Phillip Lukacek.
No: None
 - A. Approve minutes April 16 Policy & Personnel Committee Meeting
 - B. Approve minutes of April 16 Rescheduled Regular Board Meeting
 - C. Approve minutes of April 16 Executive Session
 - D. Approve Treasurer's Report

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|-------------------------|----------------|
| Balance, April 1, 2009 | \$1,151,010.92 |
| Revenues | 25,379.13 |
| Expenses | 47,034.09 |
| Balance, April 30, 2009 | \$1,129,355.96 |
 - E. Approve payment of monthly bills in the amount of \$14,736.37.
6. Motion to approve Consent Agenda by Stephanie Daujatas seconded by Ann Glynn.
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn and Phillip Lukacek
No: None
7. Public Comment –Tom Miller and Pamela Levey voiced their approval and support of Tria Architecture's plans for interior renovations.
8. Communications
 - Communication from patron, Tom Lawler
 - Application to participate in Worth Days Parade; it was decided that the library would participate.
 - Flyer regarding Chicago White Sox Library Appreciation Night
 - Work order change from Tandem Landscaping
 - Proposal from Tandem Landscaping for retaining wall sealer application

9. Librarian's Report

- The Illinois State Library has not yet sent any portion of our Per Capita Grant funds; last year the grant funds were deposited on April 8th.
- Palos Heights Public Library had a 65th anniversary celebration Friday night; we sent a plant on behalf of the library.
- Prairie Trails Public Library District celebrated their 40th anniversary April 25th. We sent a donation to dedicate a book on behalf of the library.
- Funds for the Bobby Rush Grant are expended; we will receive our final reimbursement after the June 30th quarterly report.
- I recycled defunct or unneeded technology equipment at the West Suburban Chamber of Commerce's Technology Recycling Event on May 9th.
- Department Head quarterly reports fall immediately behind my report.

10. President's Report—No report.

11. Committee Reports

A. Building & Grounds Committee

- i. Interior Improvements-Presentation by Tria Architects
- ii. Grounds Improvements
 1. Tandem has completed most of the items in the proposal accepted last month. There is a change order for this proposal that would have the exit stairs constructed of concrete rather than brick to match the retaining wall; this would offset the cost to purchase enough new bricks to replace the North and East retaining walls. The change order would bring the total cost of the proposal to \$5,000, an amount approved last month. There is an additional proposal in the amount of \$320 to apply a waterproofing brick sealer to the new bricks.
 2. Motion to accept the proposal 2009-1531 from Tandem Landscape Company not to exceed \$320 made by Kari Fickes seconded by Stephanie Daujatas.
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn and Phillip Lukacek
No: None

B. Technology Committee – The library has three computers that will be needed for replacement according to our schedule. The committee recommended that there is no preference as to what manufacturer we use, and that the computers should still have Windows XP operating system. Trustee-elect Pam Levey asked if we could approach some companies to see if they will donate some computers for us to use. This has not been done in the past since used computers may be inadequate for the library's needs. The library's retired OPAC computers will be saved for use in the new teen room.

C. Marketing/Publicity Committee—No report

D. Policy & Personnel Committee—No report

12. Unfinished Business

A. Board Vacancy—One resume has been received. Applications will still be accepted until May 15th.

13. New business

A. July 4th holiday observance—It was decided that the library would be closed July 3rd and July 4th.

14. Set dates for committee meetings—Committees will be appointed at the June meeting.

14. Public comment

15. Adjournment—Motion to adjourn the meeting at 9:45 P.M.

Secretary

President