

Board of Trustees Meeting
Held at the Worth Park District's Terrace Center
115th St. & Beloit Ave.
September 8, 2009
7:00 P.M.

1. Call to order—The meeting was called to order by President Kari Fickes at 7:12 P.M.
2. Pledge of allegiance
3. Roll call—The following trustees were present: Stephanie Daujatas, Kari Fickes, Kathryn Koloze, Phillip Lukacek, and Karen Miller. Tom Miller and Ann Glynn were absent with notification. Also present, Administrative Librarian Carol Hall.
4. Oath of Office for new trustees—Since new trustees were appointed at last month's meeting, it was moved by Kari Fickes, seconded by Phillip Lukacek to delete items 4 and 5 from the agenda. The motion carried.
5. Committee appointments—Deleted from agenda.
6. Motion to establish Consent Agenda—Motion to establish the Consent Agenda including items A, B, and C by Stephanie Daujatas seconded by Karen Miller
Yes: Stephanie Daujatas, Kari Fickes, Kathryn Koloze, Phillip Lukacek, and Karen Miller
No: None
 - A. Approve minutes of August 11 Regular Board Meeting
 - B. Approve Treasurer's Report

Balance, August 1, 2009	\$982,638.36
Revenues	8,358.20
Expenses	58,733.80
Balance, August 31, 2009	\$932,262.76
 - C. Approve payment of monthly bills in the amount of \$11,553.94.
7. Motion to approve Consent Agenda—Motion to approve the Consent Agenda by Stephanie Daujatas seconded by Karen Miller.

Yes: Stephanie Daujatas, Kari Fickes, Kathryn Koloze, Phillip Lukacek, and Karen Miller.
No: None
8. Public Comment – None in attendance.
9. Communications

- Letter from Worth Park District requesting artifacts and stories from Worth residents.
- Letter from PLOWS regarding Senior Luncheon.
- Letters from Klein, Thorpe, & Jenkins regarding Senate Bill 189 and service to improve tax revenues.
- Snow removal proposal from Pete's Lawn Care, Inc.
- August 19th and August 26th Field Reports from Tria Architecture.
- Programs at a Glance flyer

10. Librarian's Report

- Carol is working on a simple brochure to help patrons navigate the new floor plan.
- Carol is compiling a list of expenditures and anticipated expenditures related to our project.
- We have been experimenting with the procedures for the Macy's Museum pass program. We will have four passes per museum. It is the intent of the program to reach as many patrons as possible; it was decided to limit the checkout to two museums per family per week. The audit will take place September 29th.

11. President's Report – Kari commented about how good the electrician has been working with our outdated electrical grid. However, any expansion to the library will require a significant upgrade to our electrical system. Every shelf is being redone, and if everything is acceptable, then the issue is resolved. We are working very quickly to get the library open. With the construction deadline coming soon, people are moving quickly. Thanks again to the staff for working hard in the large community room.

12. Committee Reports

- A. Building & Grounds Committee
 - i. Interior renovations progress report—Covered by President Fickes.
 - ii. Approve interior renovations changes/revisions – None at this time.

- B. Technology Committee – Phil has tried to contact GAC Computing on the computer improvements outstanding. He has not received a response and will be pursuing them for changes to go along with our re-opening.

- C. Marketing/Publicity Committee
 - i. Worth Days participation—Several staff and board members will participate. We hope that George Allen Construction will be able to provide one of their construction trucks for use in the parade.

- D. Policy & Personnel Committee – The policy committee asked all department heads to do a quarterly update to the board keeping them updated on their departments. A set of reports was included this month.

13. Unfinished Business

- A. Per Capita Grant Requirements
 - i. Review Chapter 8, *Serving Our Public*—A discussion of Chapter 8 followed.
 - ii. Discuss Administrative Ready Reference resource—A discussion of the Administrative Ready Reference followed. All board members were given a disk with several volumes of information.

14. New business – None

15. Set dates for committee meetings – None at this time.

16. Public comment - None

17. Adjournment—Motion by Kari Fickes seconded by Stephanie Daujatas to adjourn the meeting. The motion carried, and the meeting adjourned at 7:50 P.M.

Phillip Lukacek, Secretary pro temp

Kari Fickes, President