

**Board of Trustees Meeting**  
**May 18, 2010**  
**(Rescheduled May 11<sup>th</sup> meeting)**  
**7:00 P.M.**

1. Call to order—President Kari Fickes called the meeting to order at 7:07.
2. Pledge of allegiance
3. Roll call—The following trustees were present: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, and Tom Miller.  
Karen Miller and Phillip Lukacek were absent with prior notification.  
Also present: Administrative Librarian Carol Hall
4. Motion to establish Consent Agenda including items A, B, C, D, and E by Tom Miller and seconded by Stephanie Daujatas.

Yes: All

No: None

- A. Approve minutes of April 13<sup>th</sup> Regular Board Meeting
- B. Approve minutes of April 27<sup>th</sup> Policy & Personnel Committee Meeting
- C. Approve minutes of April 27<sup>th</sup> Marketing Committee Meeting
- D. Approve Treasurer's Report

Balance, April 1, 2010	\$928,152.02
Revenues	16,087.36
Expenses	54,281.11
Balance, April 30, 2010	\$888,958.27

- E. Approve payment of monthly bills in the amount of \$22,316.83

5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda by Ann Glynn and seconded by Katie Koloze.

Yes: All

No: None

6. Public Comment - None

7. Communications

- Information regarding IMRF two-tier retirement plan
- Information regarding Illinois State Treasurer's Financial Symposium
- Thank you note from US Census Bureau
- Information regarding Library Appreciation Day at White Sox Park
- Chicago Tribune article regarding State Pension
- Copy of e-mail regarding future of North Suburban Library System

- Copy of memo regarding future of Voices of Vision Talking Book Center
- Letter from Coot County Commissioner Joan P. Murphy regarding opportunity to visit Brookfield Zoo
- Copy of e-mail regarding future of Alliance Library System
- Flyer from *The Reporter* newspaper regarding opportunity to advertise in Summer Fun special section.
- May 2010 Economic Development Committee Newsletter

#### 8. Librarian's Report

- Head of Circulation Laura Monday included a request in her report that we consider making new movies unholdable for any patrons to assure that all patrons have a better chance to check out movies. The board agrees that this is a good idea.
- The board agrees that the Library should participate in the Worth Days Parade.
- Dan has been asking other libraries if they have a policy regarding use of patron photographs or videos in library publications or on Facebook, YouTube, or Flickr. Two libraries use written consent forms, some just ask informally if patrons don't wish to have their pictures used, and one has an "operating policy." The board has requested that Dan give the board a recommendation on this policy.
- Received sad news regarding the service cutbacks at North Suburban and Alliance Library systems as well as the suspension of services at regional Talking Book Centers housed at DuPage and Alliance Library systems. All cutbacks are due to lack of State funding.
- We had fourteen individuals or groups of individuals who found our geocache and signed our logbook. The geocache is listed on geocaching.com for future use.
- Was contacted by Stephanie Presellers from Moraine Valley Community College regarding the possibility of her providing input/guidance regarding sustainability projects.

#### 9. President's Report - We will be postponing the Grand Re-Opening of the Library from May to October (tentative date – 17<sup>th</sup>)

#### 10. Committee Reports

- A. Building & Grounds Committee
  - Furnishings on order from Buckstaff will be delayed because they are still waiting for suppliers to send fabric and parts needed to construct the tablet armchairs.
- B. Technology Committee
- C. Marketing/Publicity Committee
  - i. Grand Opening Celebration—Will be rescheduled with at tentative Oct

- ii. Ratify Donor Tree Order—Ann Glynn made the motion to ratify the donor tree order from Bronze Memorial Company in the amount of \$3200

Yes: All  
No: None

We decided we should install the tree when it arrives

- iii. Library Logo (possible action item)—Trustees examined several logo revisions.
- iv. Giveaway for Grand Opening (possible action item)—This will be deferred until the event is rescheduled.

D. Policy & Personnel Committee

- i. Policy Review Schedule
- ii. Approve Display Policy—Motion to approve the policy as presented by Ann Glynn seconded by Tom Miller.
- iii. Approve Outdoor Sign Policy—Motion to approve the policy as presented by Ann Glynn seconded by Tom Miller.
- iv. Approve Public Access Copier Policy—Motion to approve the policy as presented by Ann Glynn seconded Kari Fickes.
- v. Approve FAX Policy—Motion to approve the revised policy as presented by Ann Glynn seconded by Katie Koloze.
- vi. Approve Lost Cards Policy—Motion to approve the revised policy as presented by Ann Glynn seconded by Tom Miller.
- vii. Approve Bulletin Board and “Free” Items Policy—Motion to approve the revised policy as presented by Ann Glynn seconded by Kari Fickes.
- viii. Approve Reference Policy—Motion to approve the revised policy as presented by Ann Glynn seconded by Katie Koloze.

YES: All  
NO: None

11. Unfinished Business

- A. Approve Ordinance #2010-4 Intergovernmental Agreement With Metropolitan Library System—Motion to approve Ordinance #2010-4

Yes: All  
No: None

12. New business

- A. DCEO Grant—Trustees discussed the grant
  
- B. Executive Session ILCS 5 120/2 (c 1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body of legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.”—Motion to convene the meeting in Executive Session by Kari Fickes seconded by Ann Glynn at 8:22 p.m.

Yes: All  
No: None

Motion to reconvene the meeting in open session at 9:12

Yes: All  
No: None

Motion by Ann Glynn to increase the employer contribution for health insurance to 85% for election HMO employee only, and the high deductible PPO plan employee only and the low deductible PPO plan employee only starting July 1, 2010 to June 30, 2011. Seconded by Tom Miller.

Yes: All  
NO: None

Motion by Kari Fickes that there will be no changes made to the Administrative Librarian’s benefits package. Seconded by Tom Miller.

Yes: All  
No: None

- 13. Set dates for committee meetings – Marketing Committee on June 8 – 6:00 – 6:45 and Policy and Personal at 6:45.

14. Public comment

- 15. Adjournment—Motion to adjourn the meeting at 9:26 by Kari Fickes, seconded by Ann Glynn.