

Board of Trustees Meeting
June 8, 2010
7:00 P.M.

1. Call to order—The meeting was called to order by President Kari Fickes at 7:30 P.M.
2. Pledge of allegiance
3. Roll call—The following trustees were present: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, and Tom Miller.
Karen Miller was absent with prior notification. Phillip Lukacek was also absent.
Also present: Administrative Librarian Carol Hall
4. Motion to establish Consent Agenda—Motion to establish the Consent Agenda including items A, B, and C by Tom Miller, seconded by Stephanie Daujatas.
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, and Tom Miller.
No: None
 - A. Approve minutes of May 18th Regular Board Meeting
 - B. Approve Treasurer's Report

Balance, May 1, 2010	\$889,958.27
Revenues	12,751.88
Expenses	51,509.01
Balance, May 31, 2010	\$851,201.14
 - C. Approve payment of monthly bills in the amount of \$14,890.78
5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda by Tom Miller, seconded by Stephanie Daujatas.
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, and Tom Miller.
No: None
6. Public Comment—None present.
7. Communications
 - *Southtown Star* article regarding Library Systems' financial situation.
 - MLS Executive Director's report to MLS Board
 - Flyer regarding Chicago Fire library appreciation night
 - Letter to the board from patron Pat Kennelly
 - Thank you letter from American Legion Auxiliary
8. Librarian's Report
 - The financial condition of all Illinois Library Systems is grave. In order to support delivery and SWAN services until the end of November, 2010, MLS

will eliminate Consulting and Educational services. A list of the system's funding priorities was distributed. If MLS does not receive the money owed it by the State, the cost of supporting interlibrary loan delivery will probably fall to individual libraries; costs may have to be passed on to patrons. If it is necessary to limit the number of items patrons may have on hold or if it is necessary to pass through a fee for interlibrary loans, we will need to revise the Lending Policy and the Fines and Fees policy.

- Several committees are developing a process for SWAN to become its own legal entity. The committees are working very quickly, and it will be necessary for each library board to approve an intergovernmental agreement no later than August 31, 2010. A draft copy of the agreement was distributed.
- We received a copy of the Village's Annual Tax Increment Finance Report.
- We have 176 fans on Facebook. Our library video has been viewed 750 times. There are 26 logged visits for our geocache on www.geocaching.com; 24 of the 26 found our cache.

9. President's Report

10. Committee Reports

- A. Building & Grounds Committee
 - We received a portion of our furnishings order. The Village picked up the brown stacking chairs.
- B. Technology Committee—The committee has not met. Carol noted that several computers are due for replacement; we also need to begin purchasing items with the grant funds from Bobby Rush. Motion by Tom Miller, seconded by Kathryn Koloze to approve up to \$20,000 for purchase of computers and/or laptop charging/storage cart.
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, and Tom Miller.
No: None
- C. Marketing/Publicity Committee
 - i. Grand Opening Celebration—To be held Sunday, October 17th.
 - ii. Donor Tree brochure/order form—Ann will prepare a draft copy after reviewing samples from other libraries.
 - iii. Library Logo—Ann will explore the possibility of having a graphic arts class work on this.

- iv. Additional Marketing/Publicity issues—Library staff will work on a bookmark that can be used to inform library patrons about the library systems’ funding problems and how this may affect them in the future.

D. Policy & Personnel Committee

- i. Approve Lending Policy—Motion to approve the policy with the proposed changes by Ann Glynn, seconded by Kari Fickes.
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, and Tom Miller.
No: None.
- ii. Approve Fees, Fines, and Charges Policy—Motion to approve the policy with the proposed changes by Ann Glynn, seconded by Kari Fickes.
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, and Tom Miller.
No: None.
- iii. Approve Flag Display Policy—The policy is tabled and referred to committee.
- iv. Approve Interlibrary Loan Policy—Motion to approve the policy with changes by Ann Glynn, seconded by Tom Miller.
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, and Tom Miller.
No: None
- v. Approve Child Safety Policy—Motion to approve the existing policy with no changes by Ann Glynn, seconded by Tom Miller.
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, and Tom Miller.
No: None
- vi. Approve Board By-laws—Motion to approve the Board By-Laws with changes by Ann Glynn, seconded by Stephanie Daujatas.
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, and Tom Miller.
No: None
- vii. Additional Policy & Personnel issues—The board discussed Ms. Kennelly’s letter concerning the new policy of allowing

no holds on the library's new videos. It was agreed that the policy would be upheld.

Motion by Kari Fickes, seconded by Ann Glynn, that items 12 A, 12 B, and 12 C be moved to this point on the agenda.

Yes: All; No: None

12 New business

A. Approve Ordinance #2010-5—Motion to approve Ordinance #2010-5 Authorizing Non-Resident Cards in the amount of \$160 by Stephanie Daujatas, seconded by Kathryn Koloze.

Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, and Tom Miller.

No: None

B. Approve Ordinance #2010-6—Motion to approve Ordinance #2010-6 Adopting The Prevailing Wage Rates for Laborers, Workers, and Mechanics Employed by the Worth Public Library by Stephanie Daujatas, seconded by Kathryn Koloze.

Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, and Tom Miller.

No: None

C. Approve Ordinance #2010-7—Motion to approve Ordinance #2010-7 Authorizing Levy of an Additional Tax for the Purchase of Sites and Buildings, for the Construction and Equipment of Buildings, for the Rental of Buildings Required for Library Purposes, and for the Maintenance, Repairs, and Alterations of the Library Building and Equipment by Stephanie Daujatas, seconded by Kathryn Koloze.

Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, and Tom Miller.

No: None

11. Unfinished Business

A. DCEO Grant—The Board reviewed comments from Tria Architect Ron McGrath. Of the items recommended, the board's priority would be tuckpointing followed by lighting improvements and a ventilator for the Young Adult Lounge. Board members recommended Grove Masonry be contacted for a tuckpointing estimate.

B. Executive Session ILCS 5 120/2 (c 1) "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body of legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.—Motion to adjourn the meeting to

executive session at 8:26 P.M. by Kari Fickes, seconded by Ann Glynn.

Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, and Tom Miller

No: None

Motion to convene the meeting in open session at 9:00 P.M. by Kari Fickes, seconded by Tom Miller

Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, and Tom Miller

No: None

- 13 Set dates for committee meetings—Marketing Committee will meet at 6 P.M. on Tuesday, July 13th, followed by Policy & Personnel at 6:30 P.M.
- 14 Public comment—None present.
- 15 Adjournment—Motion to adjourn the meeting by Tom Miller, seconded by Stephanie Daujatas. The motion carried, and the meeting adjourned at 9:14 P.M.

Secretary

President