

Board of Trustees Meeting
July 13, 2010
7:00 P.M.

1. Call to Order—The meeting was called to order by President Kari Fickes at 7:06 P.M.
2. Pledge of Allegiance
3. Roll call—The following trustees were present: Stephanie Daujatas, Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller. Ann Glynn was absent with prior notification.
Also present: Administrative Librarian Carol Hall
It was agreed that Phillip Lukacek would serve as Secretary pro tem.
4. Motion to establish Consent Agenda—Motion to establish the Consent Agenda including items A, B, C, D, E, and F by Tom Miller, seconded by Stephanie Daujatas.
Yes: Stephanie Daujatas, Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller.
No: None
 - A. Approve minutes of June 8th Marketing Committee Meeting
 - B. Approve minutes of June 8th Policy & Personnel Committee Meeting
 - C. Approve minutes of June 8th Regular Board Meeting
 - D. Approve minutes of June 8th Executive Session
 - E. Approve Treasurer's Report

Balance, June 1, 2010	\$ 851,201.14
Revenues	2,419.94
Expenses	65,990.83
Balance, June 30, 2010	\$ 787,630.25
 - F. Approve payment of monthly bills in the amount of \$6,746.66
5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda with correction to the Policy & Personnel minutes by Phil Lukacek, seconded by Stephanie Daujatas
Yes: Stephanie Daujatas, Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller.
No: None
6. Public Comment - None
7. Communications
 - Flyer regarding opportunity to advertise in special Worth Days section of Worth Reporter.

- Letter from PLOWS Council on Aging regarding opportunity to advertise in annual ad book.
- Information regarding ILA Conference
- Tuckpointing proposal from Grove Masonry
- Picture of Brittany Schleyer and Flat Stanley Cup posted on *Chicago Tribune* website.

8. Librarian's Report – There was a discussion about the wording on the bookmark that we want to release about the inter-library loan system.

We discussed different ideas on how the library can “Go Green”

The worker who monitors the Bobby Rush grant will no longer be at MLS after October 31st. She is unsure if anyone will fill her role once she leaves. Carol will move ahead with the purchases covered under the Bobby Rush grant.

9. President's Report – None

10. Committee Reports

A. Building & Grounds Committee – We will be looking to seal coat the parking lot this Fall. We are wondering if we can maybe do a partial tuckpointing job and what costs can be, as well as what parts would be a priority.

B. Technology Committee – We have to review our Technology Plan before the October board meeting.

C. Marketing Committee

1. Grand Opening Celebration – October 17 at 1 P.M.

2. Donor Tree brochure/order form – It was recommended that a disclaimer be put on the form saying that leaves may take time to complete, and that messages are subject to approval. Also the picture and tree title need to be changed.

3. Library Logo – We thought it was great that the class will be taking on our logo. Professional, engaging, memorable were some adjectives that we'd like to describe our logo.

4. Additional Marketing/Publicity issues—None presented.

D. Policy & Personnel Committee

1. Approve Electronic Information Networks Policy—Motion to approve the policy with revisions by Stephanie Daujatas seconded by Tom Miller.
Yes: Stephanie Daujatas, Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller.
No: None
2. Approve Children’s Early Literacy Workstation Rules for Use—Motion to approve the policy with revisions by Stephanie Daujatas seconded by Karen Miller.
Yes: Stephanie Daujatas, Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller
No: None
3. Approve Public Access Computers Policy—Motion to approve the policy with revisions by Stephanie Daujatas seconded by Kathryn Koloze.
Yes: Stephanie Daujatas, Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller
No: None
4. Approve Consent of Program Participants Policy—Motion to approve the policy as presented by Stephanie Daujatas seconded by Tom Miller
Yes: Stephanie Daujatas, Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller
No: None
5. Approve Flag Display Policy—Motion to approve the policy with changes as presented made by Stephanie Daujatas seconded by Tom Miller.
Yes: Stephanie Daujatas, Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller
No: None
6. Additional Policy & Personnel Issues—None at this time.

11. Unfinished Business

- A. DCEO Grant—Due to high level of funding needed from the library in order to tuckpoint the entire building, the grant funds will be used for lighting improvements.
- B. Executive Session ILCS 5 120/2 (c 1) “The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body of legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.” Motion to convene the meeting in Executive Session at 8:12 P.M. by Kari Fickes seconded by Phillip Lukacek.

Yes: Stephanie Daujatas, Kari Fickes, Kathryn Koloze,
Phillip Lukacek, Karen Miller, and Tom Miller
No: None

Motion to reconvene the meeting in open session at 9:19 P.M.
by Kari Fickes, seconded by Phillip Lukacek

Yes: Stephanie Daujatas, Kari Fickes, Kathryn Koloze,
Phillip Lukacek, Karen Miller, and Tom Miller
No: None

12. New Business

- A. Appointment of two trustees to audit board minutes.—
President Fickes appointed herself and Stephanie Daujatas
- B. Review *Serving Our Public 2.0: Standards for Illinois Public Libraries*, Chapter 3 Personnel—The chapter was reviewed.
- C. Approve Ordinance #2011-1 Providing for the Execution of an Intergovernmental Agreement Establishing the System Wide Automated Network (“SWAN”) and Authorizing Membership in SWAN—Motion to approve Ordinance #2011-1 by Phillip Lukacek seconded by Kathryn Koloze.
Yes: Stephanie Daujatas, Kari Fickes, Kathryn Koloze,
Phillip Lukacek, Karen Miller, and Tom Miller
No: None
- D. Approve Ordinance #2011-2 Concurring in the Recommendation of Metropolitan Library System to Repeal the Existing System Wide Automated Network Full Participation Agreement—Motion to approve Ordinance #2011-2 by Phillip Lukacek seconded by Kathryn Koloze.
Yes: Stephanie Daujatas, Kari Fickes, Kathryn Koloze,
Phillip Lukacek, Karen Miller, and Tom Miller
No: None

13. Set dates for committee meetings – Marketing Committee will meet before the next meeting at 6:00 P.M., Technology will be 6:30 P.M. Finance will be at 6:00 P.M. on July 27th.

14. Public comment – None

15. Adjournment—Motion to adjourn the meeting by Kari Fickes, seconded by Phillip Lukacek. The motion carried, and the meeting adjourned at 9:25 P.M.

Secretary pro tem

President