

**Board of Trustees Meeting
October 12, 2010
7:00 P.M.**

1. Call to order—The meeting was called to order by President Kari Fickes at 7:04 P.M.
2. Pledge of allegiance
3. Roll call—The following trustees were present: Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller. Stephanie Daujatas was absent with prior notification.
Also present: Administrative Librarian Carol Hall
4. Motion to establish Consent Agenda—Motion to establish the Consent Agenda including items A, B, C, D, and E by Tom Miller and seconded by Karen Miller. Yes – Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller
No - None
 - A. Approve minutes of September 14 Marketing Committee Meeting
 - B. Approve minutes of September 14 Budget Hearing
 - C. Approve minutes of September 14 Regular Board Meeting
 - D. Approve Treasurer’s Report

Balance, September 1, 2010	\$ 687,203.09
Revenues	3,440.50
Expenses	55,214.32
Balance, September 20, 2010	\$ 635,429.27
 - E. Approve payment of monthly bills in the amount of \$37,256.25
5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda by Karen Miller, seconded by Tom Miller.
Yes: Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller
No: None
6. Public Comment - None present.
7. Communications
 - Copy of a letter from Director of Illinois State Library regarding library system mergers.
 - Copy of article from Chicago Tribune regarding Cook County property tax bills.
 - Copy of agenda for 2010 Public Investors’ Financial Symposium. Board members should let Carol know if they would like to attend.

8. Librarian's Report—Additions to report in packet:
- Previously the list of bills presented at a regular board meeting included bills from the first of the month through the date of the board meeting; this was the procedure set up by a previous board member. Our auditor recommended that the list of bills reflect bills payable from the day following the previous month's board meeting through the night of the current board meeting.
 - I received a draft of the preliminary tax agency report for the 2009 tax year; I need to compare it to the tax levy and submit any corrections/errors by tomorrow.
 - The parking lot sealcoating and striping was completed over the weekend.
 - Elevator passed inspection.
 - The old bulletin board will be picked up by the Chicago Ridge Fire Department.
9. President's Report – The Extreme Makeover presentation last week went very well. Thanks to Carol, Dan, Tim and Ron for their help/participation. The presentation was well-received by guests, and they had lots of questions. The Grand Re-opening celebration is this weekend. Kari also let us know that Stephanie Daujatus is recovering from surgery and doing well. She starts chemotherapy next week but is in great spirits.

10. Committee Reports

- A. Building & Grounds Committee –
- Tandem Landscaping did a great job on the outside of the Library.
 - The burglar alarm was tripped on Saturday at 5:03 P.M.
- B. Finance Committee – No updates
- C. Technology Committee
- i. Approve Technology Plan (action item)—Motion to approve the Technology Plan by Phil Lukacek and seconded by Tom Miller.
Yes: Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller
No: None
 - ii. Approve expenditures for Bobby Rush grant (action item)
Motion to approve purchase of laptops and laptop charging cabinet not to exceed \$15,000 by Phil Lukacek and seconded by Tom Miller.
Yes: Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller
No: None
- D. Marketing/Publicity Committee

- i. Approve donor tree applications – Three of four donor tree applications were approved. Board president Kari Fickes will contact the fourth applicant about changing the language of their message.
 - ii. Library Logo – we do not have new logo options to review at this time. We should by next meeting.
 - iii. Grand Re-Opening Celebration – The Grand Re-Opening celebration is set for Sunday, October 17 from 1 to 3 P.M. All board members will be present as well as Senator Maloney, Mayor Keller and Village Trustee Colleen McElroy.
 - E. Policy & Personnel Committee
 - i. Sick Leave Bank Policy – The policy was reviewed in committee, and it was decided that we should have our attorney review before we approve.

11. Unfinished Business

12. New business

- A. Approve plan for Greening the Library – Motion to approve the plan by Ann Glynn seconded by Kathryn Koloze.
Yes: Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller
No: None

13. Set dates for committee meetings--None at this time.

14. Public comment - None

15. Adjournment – Motion to adjourn by Kari Fickes seconded by Ann Glynn at 7:47 P.M.

Ann Glynn, Secretary

Kari Fickes, President