

Board of Trustees Meeting
January 11, 2011
7 P.M.

1. Call to order--The meeting was called to order by President Kari Fickes at 7:02 P.M.
2. Roll call--The following trustees were present: Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, and Tom Miller. Stephanie Daujatas and Karen Miller were absent with prior notification.
3. Pledge of allegiance
4. Motion to establish Consent Agenda--Motion to establish the Consent Agenda including items A, B, and C by Tom Miller and seconded by Ann Glynn
Yes: Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, and Tom Miller.
No: None
 - A. Approve minutes of December 14 Regular Board Meeting
 - B. Approve Treasurer's Report

Balance, December 1, 2010	\$538,544.00
Revenues	234,264.14
Expenditures	87,118.08
Balance, December 31, 2010	\$685,690.06
 - C. Approve payment of monthly bills in the amount of \$30,722.50.
5. Motion to approve Consent Agenda--Motion to approve the Consent Agenda by Tom Miller and seconded by Ann Glynn.
Yes: Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, and Tom Miller.
No: None
6. Public Comment-- None
7. Communications
 - Flyer re: ILA Trustee workshops
 - Flyer re: January 20th Economic Development Committee meeting
 - Memo from MLS attorney re: amendment to Open Meetings Act (Time Frame for Approval of Minutes)
 - Memo from MLS attorney re: amendment to Open Meetings Act (Public Comment at Meetings) and policy samples – Carol will adapt a policy for our purposes.
8. Librarian's Report

- The library will provide books and a bibliography for Historical Museum's Civil War display
- We are working on getting laptops set up with Computrace
- We are working on getting Evanced Reservations module operative; this will require training for staff.
- The library video has been viewed 887 times, our geocache has 33 logged visits, and we have 259 Facebook fans.

9. President's Report--Kari suggested we consider what our next step will be with renovations. Carol will seek input from staff members about future priorities.

10. Committee Reports

A. Policy & Personnel Committee

- i. Approve Worth Park District Library Card Policy--Motion to approve the policy by Ann Glynn seconded by Tom Miller.
Yes: Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, and Tom Miller.
No: None
- ii. Approve Worth Churches Library Card Policy--Motion to approve the policy by Ann Glynn and seconded by Katie Koloze.
Yes: Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, and Tom Miller.
No: None
- iii. Approve Materials Selection Policy--Motion to approve the Materials Selection Policy by Ann Glynn seconded by Phil Lukacek.
Yes: Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, and Tom Miller.
No: None
- iv. Approve Confidentiality of Library Records Policy--Motion to approve the policy by Ann Glynn seconded by Katie Koloze.
Yes: Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, and Tom Miller.
No: None
- v. Approve Disaster Plan—will be reviewed next month.
- vi. Review Laptop Lending Policy--The policy will be reviewed at next month's meeting.

B. Marketing/Public Relations Committee

- i. *The Reporter* 2010 Progress Special Section (possible action item)-
The committee recommends we do not purchase an add.

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- ii. Approve Giving Tree applications
The committee recommends we check with engraver to see if they can accommodate the new message from the Maddox family.
- iii. Library Logo – We will get in touch with Grace Romero, a designer Phil has worked with.
- iv. Illinois Libraries Snapshot Day—The library will be participating in this by passing out surveys, taking pictures and sending information to the media.

C. Technology Committee--Has not met but looking into Comcast vs. AT& T Uverse for internet connection to handle public access computer traffic.

D. Finance Committee--Has not met – no updates.

11. Unfinished Business

12. New Business

13. Set dates for committee meetings – Policy and Personnel – 6:15 P.M. on Feb. 8 and Marketing - 6:45 P.M. on Feb. 8.

14. Public comment

15. Adjournment--Motion to adjourn the meeting at 7:58 P.M. by Kari Fickes and seconded by Ann Glynn. The motion carried, and the meeting adjourned.

Ann Glynn, Secretary

Kari Fickes, President