

**Board of Trustees Meeting
February 8, 2011
7:00 P.M.**

1. Call to order--The meeting was called to order by President Kari Fickes at 7:06 P.M.
2. Pledge of Allegiance
3. Roll call--The following trustees were present: Stephanie Daujatas, Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller. Ann Glynn was absent with prior notification.
Also present: Administrative Librarian Carol Hall, residents David Daujatas (arrived during item #14 Public Comment) and Danielle Daujatas.
4. Motion to establish Consent Agenda--Motion to establish the Consent Agenda including items A, B, C, D, and E by Tom Miller, seconded by Kathryn Koloze.
Yes: Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller.
No: None
Abstain: Stephanie Daujatas
 - A. Approve minutes of January 11th Policy & Personnel Committee Meeting
 - B. Approve minutes of January 11th Marketing Committee Meeting
 - C. Approve minutes of January 11th Regular Board Meeting
 - D. Approve Treasurer's Report

Balance, January 1, 2011	\$685,690.06
Revenues	\$68,287.06
Expenses	\$48,811.78
Balance, January 31, 2011	\$705,165.34
 - E. Approve Payment of Monthly Bills in the amount of \$26,019.13
5. Motion to approve consent Agenda--Motion to approve the Consent Agenda by Karen Miller, seconded by Phillip Lukacek.
Yes: Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller.
No: None
Abstain: Stephanie Daujatas
6. Public Comment – Resident Danielle Daujatas expressed gratitude for the remodeled young adult area.
7. Communications
 - Memo re: Macy's Museum Pass Update
 - January 2011 I/FAX Report

8. Librarian's Report--additions to report
 - Information sent to Worth Park District regarding renewing library card
 - No copies of tax forms; we are still waiting for IRS to send the binders with reproducible forms
 - Small adjustment to Circulation Desk by Scott Labs; rough estimate for replacing staff kitchen cabinets to match staff desks is \$4,500; we will check local stores for prices of standard cabinets
 - Proof of Ballot for April 5th election was reviewed and approved.
 - Seeking estimate for digital sign from Van Bruggen Signs.
 - Pete's Landscaping has done a good job with snow removal.
 - First installment of 2010 tax bills will be due April 1st. Revenues from 2nd installment of 2009 tax bills less than hoped for.
 - Cook County Treasurer's office requires additional information regarding pension liability due to an amendment of the Debt Disclosure Ordinance; Carol will file the report.
 - 1st District Appellate Court has invalidated legislation that included a mechanism for funding capital construction projects; this may include our DCEO grant.

9. President's Report – Upon reflection, it was good that the library was closed early on Tuesday and remained closed Wednesday and Thursday, allowing our employees to get home and deal with the adverse conditions, as well as prepare the library grounds for public traffic.

10. Committee Reports
 - A. Marketing Committee
 - i. Approve Giving Tree applications – None at this time.
 - ii. Library Logo – Grace Romero was put in contact with Ann Glynn. It is unclear what the current status of this project is.

 - B. Policy & Personnel Committee
 - i. Approve Policy for Public Comment--Motion to approve the Policy for Public Comment by Stephanie Daujatas, seconded by Tom Miller.
Yes: Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller.
No: None

 - ii. Approve Borrower Application Policy--Motion to approve the Borrower Application Policy with the changes recommended by the committee by Stephanie Daujatas, seconded by Tom Miller.
Yes: Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller.
No: None

- iii. Approve Meeting Room Policy--Motion to approve the Meeting Room Policy with the changes recommended by the Committee by Stephanie Daujatas, seconded by Tom Miller.
Yes: Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller.
No: None
- iv. Approve Property Accountability Policy--Motion to approve the Property Accountability Policy by Stephanie Daujatas, seconded by Tom Miller.
Yes: Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller.
No: None
- v. Approve Patron Behavior Policy--Motion to approve the Patron Behavior Policy by Stephanie Daujatas, seconded by Tom Miller.
Yes: Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller.
No: None

11. Unfinished Business – The board discussed the patron who asked for an application to use our meeting room for science class for home schooled children. The board asked for more information about what exactly would be done in the meeting room, and asked Carol to remind the patron of our policies on food and liquids in our room. She has not submitted an application as yet.

12. New Business

- A. Approve Resolution 2011-1 A Resolution Approving the Destruction of Certain Closed Session Audiotapes of the Worth Public Library District
Motion to approve Resolution 2011-1 by Kari Fickes seconded by Phillip Lukacek.
Yes: Kari Fickes, Kathryn Koloze, Phillip Lukacek, Karen Miller, and Tom Miller.
No: None

13. Set dates for committee meetings - Policy and Personnel Committee Meeting at 6:45 P.M. on March 8th.

14. Public Comment – Resident David Daujatas expressed how pleasing it is having a warm library to rest in.

15. Adjournment--Motion to adjourn the meeting by Kari Fickes seconded by Tom Miller. The motion carried, and the meeting adjourned at 7:41 P.M.

Phillip Lukacek, Secretary pro temp

Kari Fickes, President