

Board of Trustees Meeting
April 12, 2011
7:00 P.M.

1. Call to order--The meeting was called to order by President Kari Fickes at 7:00 P.M.
2. Pledge of Allegiance
3. Roll call--The following trustees were present: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, and Karen Miller. Tom Miller was absent with prior notification.
Also present: Tom Antolak, President of Stars Media Club, Stars Media Club member Rich Schneider, Kevin Ryan and Administrative Librarian Carol Hall.
4. Motion to establish Consent Agenda--Motion to establish the Consent Agenda including items A, B, C, D, E, F, and G by Phil Lukacek and seconded by Stephanie Daujatas.
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, and Karen Miller
No: None
 - A. Approve minutes of March 8th Policy & Personnel Committee Meeting
 - B. Approve minutes of March 8th Marketing Committee Meeting
 - C. Approve minutes of March 8th Regular Board Meeting
 - D. Approve minutes of March 28th Special Meeting
 - E. Approve minutes of March 28th Executive Session
 - F. Approve Treasurer's Report

Balance, March 1, 2011	\$676,880.45
Revenues	158,493.76
Expenditures	54,556.88
Balance, March 31, 2011	\$780,817.33
 - G. Approve Payment of Monthly Bills in the amount of \$38,551.95
5. Motion to approve consent Agenda--Motion to approve the Consent Agenda by Phil Lukacek and seconded by Kathryn Koloze.
Yes – Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, and Karen Miller
No - None
6. Public Comment – Tom Antolak and Rich Schneider donated *Technician Class: FCC Element 2 Amateur Radio License Preparation* manual on behalf of Stars Ham Radio Association to the Library to keep on the shelves. They thanked us for the use the library for their meetings and for hosting FCC exams here and are very appreciative of everything the library does for the community. Stephanie Daujatas

spoke on behalf of the Girl Scouts and wanted to know what the Girl Scouts can do for the library for Planting Day.

7.

8. Motion to move item #12b to this point of the agenda by Karen Miller, seconded by Phil Lukacek. The motion carried.

Motion to convene the meeting in Executive Session in compliance with ILCS 5 120/2 (c3) "The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office when the public body is given power to remove the occupant under law or ordinance."

Motion by: Karen Miller

Seconded by: Phil Lukacek

Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller

No: None

The meeting was convened in closed session at 7:17 P.M.

The meeting was reconvened in open session at 7: 52 P.M.

7.

Communications

- Letter from Cook County Clerk regarding canvass of votes
- Letter from Secretary of State awarding per capita grant
- Flyer from "Atlas" libraries regarding trustee workshop
- Letter from Marrs Meyer regarding participation in Worth Days Parade
- Flyer from *The Reporter* newspaper regarding opportunity to advertise in Easter Coloring Book.
- U.S. Census Bureau report of Worth's 2010 population
- Newsletter from Klein, Thorpe & Jenkins, Ltd. re Attorney General's ruling that library districts cannot operate a raffle
- Thank you note from Robin Stavola for flowers
- Illinois Funds I/FAX Report
- E-mail from Klein, Thorpe & Jenkins regarding new service they offer.
- Copies of trustee job descriptions from various libraries

8.

Librarian's Report--Additions

- The new children's AWE computer arrived yesterday; the children think it is "awesome" and especially like the touchscreen monitor, the added programs, and being able to use two sets of earphones at the same time.
- Since we could not purchase replacements for the fabric shades on the children's egg chairs, Dan and I cleaned them as best we could.
- While checking the "Cash Dash" section of the Illinois State Treasurer's website, I discovered that the library is listed as the owner of unclaimed property in an amount greater than \$10 but less than \$100. I will file a claim on the library's behalf.
- Moraine Valley Community College is holding an e-waste recycling event for the public on Saturday, April 16th.

- In response to the state legislature's possible passage of legislation permitting the concealed carry of firearms, MLS forwarded a sample ordinance prohibiting firearms on library property in case you are interested.

9. President's Report – Thank you to Kevin Ryan for submitting his resume for Trustee.

10. Committee Reports

A. Marketing Committee

- i. Approve Giving Tree applications--Motion to approve the applications by Ann Glynn seconded by Karen Miller. The motion carried.

B. Policy & Personnel Committee

- i. Approve Job Descriptions--Motion to approve job descriptions including revisions suggested at March Policy & Personnel Committee meeting
Motion by Stephanie Daujatas
Seconded by Kathryn Koloze
Yes - Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, and Karen Miller
No - None
- ii. Approve Investment of Funds policy--Motion to approve the Investment of Funds policy including revisions suggested at March Policy & Personnel Committee meeting.
Motion by Ann Glynn
Seconded by Kari Fickes
Yes - Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, and Karen Miller
No - None

11. Unfinished Business - None

12. New Business

- A. Approve Resolution #2011-3 "A Resolution Adopting a Policy With Regard to the Collection, Use, Disclosure, and Protection of Individuals' Social Security Numbers"--Motion to approve Resolution #2011-3
Motion by Kari Fickes
Seconded by Phil Lukacek
Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, and Karen Miller
No: None

- B. Executive session: Motion to convene executive session in compliance with ILCS 5 120/2 (c1) "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint

lodged against an employee of the public body or against legal counsel for the public to determine its validity."

Motion by: Kari Fickes

Seconded by: Phil Lukacek

Yes: Stephanie Daujatas, Kari Fickes, Ann Glynn, Kathryn Koloze, Phillip Lukacek, and Karen Miller

No: None

The meeting was convened in Executive Session at 8:35 P.M.

The meeting was reconvened in Open Session at 9:04 P.M.

13. Set dates for committee meetings.
14. Public Comment - None
15. Adjournment--Motion to adjourn the meeting by Ann Glynn
Seconded by Phil Lukacek.
The motion carried, and the meeting adjourned at 9:05 P.M.

Ann Glynn, Secretary

Kari Fickes, President