

Board of Trustees Meeting
June 14, 2011
7:00 P.M.

1. Call to order--The meeting was called to order by Vice-President Phillip Lukacek at 7:00 P.M.

2. Roll call--The following trustees were present: Stephanie Daujatas, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, Tom Miller, Kevin Ryan
Also present: Danielle Ryan, Aidan Ryan, and Administrative Librarian Carol Hall.

3. Pledge of Allegiance

4. Oath of office--The Secretary administered the oath of office to Kathryn Koloze, Phillip Lukacek, Karen Miller, and Kevin Ryan.

5. Election of board officers

Board President:

Stephanie Daujatas and Karen Miller were nominated to the position of President; Stephanie declined the nomination.

Results of vote:

Karen Miller

Yes – Stephanie Daujatas, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, Tom Miller, Kevin Ryan

No – None

Vice-President – Phillip Lukacek was nominated for Vice-President.

Results of vote:

Yes - Stephanie Daujatas, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, Tom Miller, Kevin Ryan

No - None

Secretary – Stephanie Daujatas was nominated for Secretary.

Results of vote:

Yes - Stephanie Daujatas, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, Tom Miller, Kevin Ryan

No - None

Treasurer – Kathryn Koloze and Ann Glynn were nominated for Treasurer; Ann declined the nomination.

Results of vote:

Yes - Stephanie Daujatas, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, Tom Miller, Kevin Ryan

No - None

President Karen Miller chaired the remainder of the meeting.

6. Committee appointments--The following appointments were made:

| Committee | Chairman | Co-chairman | Member |
|--------------------|--------------------|--------------------|-----------------|
| Finance | Kathryn Koloze | Stephanie Daujatas | Ann Glynn |
| Technology | Phillip Lukacek | Kevin Ryan | Kathryn Koloze |
| Policy & Personnel | Stephanie Daujatas | Tom Miller | Phillip Lukacek |
| Building & Grounds | Stephanie Daujatas | Kevin Ryan | Kathryn Koloze |
| Marketing | Tom Miller | Ann Glynn | Kevin Ryan |
| Ethics | Ann Glynn | Phillip Lukacek | Tom Miller |

7. Motion to establish Consent Agenda--Motion to establish the Consent Agenda including items A, B, and C by Tom Miller seconded by Kathryn Koloze.
 Yes - Stephanie Daujatas, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, Tom Miller, Kevin Ryan.

No - None

- A. Approve minutes of May 10 Board meeting
- B. Approve Treasurer's Report

| | |
|------------------------------|--------------|
| Balance on hand May 1, 2011 | \$906,742.01 |
| Revenues | 28,736.00 |
| Expenditures | 52,142.78 |
| Balance on hand May 31, 2011 | \$873,335.23 |
- C. Approve Payment of monthly bills in the amount of \$33,304.60

8. Motion to approve Consent Agenda--Motion to approve the Consent Agenda by Phillip Lukacek and seconded by Tom Miller.

Yes – Stephanie Daujatas, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, Tom Miller, Kevin Ryan

No - None

9. Public Comment - None
10. Communications
 - Letter from Klein, Thorpe & Jenkins Ltd., regarding 2011 Schedule of Legal Fees
 - Memorandum from Illinois Funds regarding lowered administrative fee
 - May 2011 I/FAX Report
 - Letter from Marrs-Meyer American Legion Auxiliary Unit #991 expressing thanks for Poppy Day Donation
 - Thank you note from Worth Cub Scouts and Boy Scouts for Pancake Breakfast donation.
11. Librarian's Report
 - Please revise/update any contact information on Board Member list.
 - Please contact Carol if interested in Trustee Training Day –Kevin, Karen and Stephanie will be attending on various days.
 - Shared model of Playaway View--a new format. We are planning to order a minimum of 5 titles. The board discussed the idea of ordering the Playaways and made suggestions that we should require a deposit when loaning these, limit the loan time and increase the fines. The board discussed the need for a policy for the loaning of this equipment.
 - The Ice Cream Social is this Saturday at 1:00 P.M..
 - We have an overall total of 39 logged geocaching visits, 945 views of the library's video, and 311 people who like us on Facebook.
 - We will need to change our bank signature card to remove Kari's name and add any new designees. Does anyone on the signature card wish to have a signature stamp as Kari did?
 - If we are not ready to circulate laptops, we might still be able to begin training classes. We acquired a disk from Webwise Seniors that includes syllabi, handouts, and Powerpoint slides for basic classes, but we would need someone to conduct the classes.
12. President's Report - None
13. Committee Reports
 - A. Building & Grounds
 - B. Technology
 - The laptops are being licensed with Deep Freeze and will help eliminate viruses, images ,etc.
 - Webwise Seniors – we have a disk to teach this class but we need a teacher.
 - C. Marketing/Publicity
 - a. Approve Giving Tree applications--No new applications.

- D. Policy & Personnel
14. Unfinished Business
- A. Laptop Lending Policy --No further progress
15. New Business
- A. Approve Prevailing Wage Ordinance
Motion to approve Ordinance #2011-6 Prevailing Wage Ordinance by Phillip Lukacek, seconded by Stephanie Daujatas
Yes - Stephanie Daujatas, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, Tom Miller, Kevin Ryan
No - None
- B. Approve Lending Policy
Motion to approve the revised Lending Policy by Stephanie Daujatas
Seconded by Tom Miller
Yes - Stephanie Daujatas, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, Tom Miller, Kevin Ryan
No - None
- C. Approve Inter-Governmental Agreement for Reciprocal Borrowing Services
Motion to approve the Inter-Governmental Agreement for Reciprocal Borrowing including services
Motion by Ann Glynn
Seconded by Kathryn Koloze
Yes - Stephanie Daujatas, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, Tom Miller, Kevin Ryan
No – None
- D. Approve contribution for employees' health insurance
Motion to approve contribution by Stephanie Daujatas
Seconded by Phillip Lukacek
Yes – Stephanie Daujatas, Ann Glynn, Kathryn Koloze, Phillip Lukacek, Karen Miller, Tom Miller, Kevin Ryan
No - None
- E. Review of closed session minutes--
Upon review of closed session minutes it was decided that we will not.
16. Set dates for committee meetings--The following committees will meet:
- Policy Personnel Committee: July 12 at 6:30 P.M.
 - Finance Committee: July 18 at 7:00 P.M.
17. Adjournment
Motion to adjourn the meeting by Stephanie Daujatas, seconded by Ann Glynn

The motion carried unanimously on a voice vote, and the meeting adjourned at 8:45 P.M.

Stephanie Daujatas, Secretary

Karen Miller, President