

Library Board Meeting
May 8, 2018
7:00 P.M.

1. Call to Order—The meeting was called to order by Vice-President Bahira Karim at 7:00 P.M.
2. Roll call—The following trustees were present: Bahira Karim, Carol Looby, K. C. McKenna Schlee, Karen Regan and Ruth Anne Wheeler. Tom Miller and Wendy McCarthy were absent with prior notification.
Also present: Administrative Librarian Carol Hall
3. Pledge of Allegiance
4. Motion to establish Consent Agenda—Motion to establish the Consent Agenda including items a, b, c, and d was made by Ruth Anne Wheeler and seconded by Karen Regan.
 - a. Approve minutes of April 10th Policy & Personnel Committee meeting
 - b. Approve minutes of April 10th Board meeting
 - c. Approve payment of monthly bills in the amount of \$47,844.34.
 - d. Approve Treasurer’s Report

Balance April 1	\$1,296,301.44
Revenues	3,267.80
Expenditures	57,016.80
Balance April 30	\$1,239,284.64

Yes: Bahira Karim, Carol Looby, K. C. McKenna Schlee, Karen Regan and Ruth Anne Wheeler
No: None
5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda was made by Karen Regan and seconded by K. C. McKenna Schlee.

Yes: Bahira Karim, Carol Looby, K. C. McKenna Schlee, Karen Regan and Ruth Anne Wheeler
No: None
6. Communications
 - Draft of library’s Capital Plan
 - Proposal from Volt Electric
 - Information regarding current legislation affecting libraries
 - Flyer regarding White Sox and Chicago Dogs Baseball Appreciation nights
 - System membership standards
 - Letter from Hickory Hills Chamber of Commerce
 - Letter from Marrs Meyer Auxiliary requesting Poppy Day donation. It was agreed that the library would donate \$50 as it did last year.
 - Letter from Crisis Center of South Suburbia requesting donation for Kick off to Summer fundraiser. The library will donate a library tote bag with children’s books (approximate value of \$25).

- Letter from Crisis Center of South Suburbia requesting donation; no additional contribution will be given.
- Letter from Worth Park District regarding opportunity to support Worth Days. No action was taken.

7. Librarian's Report

- The Public Works Department will continue working on the drainage ditch behind the library this week. Workers will remove a portion of asphalt at the end of our driveway in order to connect to the culvert close to the apartment building. They will replace it with gravel until they can finish it with asphalt.
- Our furniture order will be delivered May 21st. The old meeting room tables have been offered to Worth Park District.
- We received information about Worth Days activities and a request for financial support. The parade will be August 26th.
- Adult program—Radio and the Great American Songbook—May 21st at 7 P.M.
- Due to recent behavioral incidents, some staff members have asked if it is possible to hire a security monitor. Board members would like more detailed information.
- We are awaiting a proposal for replacing the parking lot exit door.

8. Public Comment—None present.

9. Committee Reports—Policy & Personnel worked on Board By-laws and reviewed the Materials Selection Policy.

10. Unfinished Business

- a. Board By-laws revision—Policy & Personnel finished their review. The Administrative Librarian will prepare a final draft for approval at the June Board meeting.

11. New Business

- a. Approve Materials Selection Policy—Motion to approve the Materials Selection Policy as presented was made by Karen Regan and seconded by Carol Looby.
Yes: Bahira Karim, Carol Looby, K. C. McKenna Schlee, Karen Regan and Ruth Anne Wheeler
No: None
- b. Approve proposal from Volt Electric—Motion to approve the proposal in the amount of \$7,080.75 was made by Karen Regan and seconded by Bahira Karim.
Yes: Bahira Karim, Carol Looby, K. C. McKenna Schlee, Karen Regan and Ruth Anne Wheeler
No: None

12. Set dates for committee meetings—None set

13. Public comment—None present

14. Adjournment—Motion to adjourn the meeting was made by Karen Regan and seconded by K. C. McKenna Schlee.

The motion carried on a voice vote, and the meeting was adjourned at 7:58 P.M.

Secretary

President