

Board Meeting
October 9, 2018
7:00 P.M.

1. Call to order—The meeting was called to order by President Tom Miller at 7:05 P.M.
2. Roll call—The following trustees were present: Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Tom Miller. Ruth Anne Wheeler and Karen Regan were absent with prior notification.
Also present: Administrative Librarian Carol Hall
3. Pledge of Allegiance
4. Motion to establish Consent Agenda—Motion to establish the consent agenda including items a, b, c, and d was made by Bahira Karim and seconded by Carol Looby.
 - a. Approve minutes of September 11th Board Meeting
 - b. Approve minutes of September 18th Special Board Meeting
 - c. Approve payment of monthly bills in the amount of \$44,644.23
 - d. Approve Treasurer’s Report

Balance, September 1, 2018	\$1,363,712.04
Receipts	1,857.77
Expenditures	72,075.05
Balance, September 30, 2018	\$ 1,293,494.76
No: None
5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda was made by Wendy McCarthy.
Yes: Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Tom Miller
No: None
6. Communications
 - Letter from North Palos Fire Protection District requesting donation and flyer regarding annual Pancake Breakfast. It was moved by Tom Miller and seconded by K. C. McKenna Schlee that the library donate \$100.
Discussion: This is the same amount as has been done in the past.
Yes: Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Tom Miller
No: None
7. Librarian’s Report

- John moved the dumpster to its new location on Friday.
- Volt Electric made several calls to request a final inspection of their work by the Village. There is no word on when that will happen.
- We received three FOIA requests last week. Two were from two marketing managers from the same organization and another was a commercial request for five years of records regarding purchases and vendors.
- We replaced the brochure rack with a wall-mounted rack.
- Carol Hall contacted the Park District to share information about our installation of LED lights and experience with ComEd’s Energy Efficiency Program.

8. Public Comment—None present

9. Committee Reports—None

10. Unfinished Business

- FY 2019 Per Capita Grant requirement—Review Chapter 8 “Human Resources” of *The Trustee Facts File*

11. New Business

- Approve snow removal contract with Pete’s Lawn Care—Motion to approve the snow removal contract with Pete’s Lawn Care was made by K. C. McKenna Schlee and seconded by Wendy McCarthy.

Discussion—The prices quoted for services have not changed for three years.

Yes: Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Tom Miller

No: None

- Determine contribution to employee health insurance—Motion to maintain health insurance contributions at the same rate as last year was made by Bahira Karim and seconded by K. C. McKenna Schlee.

Discussion: Last year’s contribution rates: 85% of employee only medical insurance (choice of HMO, \$750 deductible PPO, and \$1,500 deductible PPO), 100% of vision premium, 0% of dental premium, 100% basic life/AD&D, and employee assistance plan.

Discussion: Eligibility and coverages remain the same. The renewal rates were very good with no increase in the HMO premium and 2% increase in the PPO premium.

Yes: Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Tom Miller

No: None

- c. Determine amount of 2018 tax levy—Motion that the 2018 tax levy be 102% of previous year’s tax extension was made by Bahira Karim and seconded by Wendy McCarthy.

Discussion: 102% of the previous year’s extension would be \$811,298.75; the net collection would be less than that amount.

Yes: Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Tom Miller

No: None

- d. Approve Ordinance 2019-2 Site and Maintenance Ordinance—Motion to approve the ordinance was made by Tom Miller and seconded by Bahira Karim.

Discussion: Proceeds from the levy are used to pay for the Handyman’s salary, cleaning services, and building maintenance.

Yes: Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Tom Miller

No: None

12. Set dates for committee meetings—None set at this time.

13. Public comment—None present

14. Adjournment—Motion to adjourn the meeting was made by Bahira Karim and seconded by Wendy McCarthy. The motion carried, and the meeting was adjourned at 7:54 P.M.

President

Secretary