

Board Meeting
November 13, 2018
7:00 P.M.

1. Call to order—The meeting was called to order by President Tom Miller at 7:00 P.M.
2. Roll call—The following trustees were present: Bahira Karim, Wendy McCarthy, K. C. McKenna Schlee, Tom Miller and Karen Regan. Carol Looby was absent with prior notification.

Also present: Administrative Librarian Carol Hall

3. Pledge of Allegiance

4. Motion to establish Consent Agenda—Motion to establish the Consent Agenda including items a, b, and c was made by Karen Regan and seconded by Bahira Karim.

- a. Approve minutes of October 9th Board Meeting
- b. Approve payment of monthly bills in the amount of \$57,525.03.
- c. Approve Treasurer’s Report

Balance, October 1	\$1,293,494.76
Revenues	4,915.40
Expenditures	72,162.81
Balance, October 31	\$1,226,247.35

Yes: Bahira Karim, Wendy McCarthy, K. C. McKenna Schlee, Tom Miller and Karen Regan

No: None

5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda was made by Karen Regan and seconded by K. C. McKenna Schlee.

Yes: Bahira Karim, Wendy McCarthy, K. C. McKenna Schlee, Tom Miller and Karen Regan

No: None

6. Communications

- Letter of resignation from Trustee Ruth Anne Wheeler
- Information regarding 2018 election of IMRF executive trustee election
- Information regarding RAILS webinar for library trustees
- ALA article regarding Libraries and the 2020 Census
- Copy of Chapter 9 “Facilities” from *Serving Our Public*

7. Librarian's Report

- Received an e-mail from Trustee Ruth Anne Wheeler on Monday that she must resign from the board as she has moved from Worth and is no longer eligible to serve; the move was unexpected. She was appointed to the vacancy created when Trustee Fidaa Rashid moved from Worth and became ineligible to serve. This will be the 4-year unexpired term that is to be elected in April. Board members agreed that the Administrative Librarian should post the vacancy as it has been done in the past. Interviews will be conducted at 6:30 P.M. on December 11th.
- Sad news—Support Services Clerk Geri Nestel's father passed away November 12th after a long illness.
- Tandem Landscaping completed a Fall cleanup of the library's landscaping
- We received a check in the amount of \$32.64 from LIRA. Surplus amounts in the insurance pool are distributed to those who have been members for three or more years. Our renewal rates for the coming year are \$6,620 for property/casualty and \$3,330 for Workers Compensation.
- I am scheduled to be off the day after Thanksgiving and the week after Thanksgiving. I will be in town if you need to reach me.
- This morning we reached a total of 18,000 Media on Demand checkouts; these are the accumulated checkouts from the initiation of service on May 1, 2012 through this morning. Media on Demand offers downloadable books, audiobooks, and streaming videos.
- Marcin Truty is trying to get Comcast to schedule a time when the library is closed to replace our wireless gateway. If the installation is done during regular library hours, we would have no internet service for a period of time.
- Bonnie suspended two fifth grade students for one month for disruptive behavior and using extremely inappropriate language
- The library is closed Thanksgiving Day.

8. Public Comment—None present

9. Committee Reports—No reports

10. Unfinished Business

- a. Per Capita Grant requirement—Discuss Trustee Facts File Chapter 9 "Facilities" and comments on webinar regarding service to patrons with challenges or disabilities—A brief discussion followed. RAILS has scheduled a webinar directed toward trustees; however, the time for the webinar falls during board members' work hours. The Administrative Librarian will notify board members when the webinar has been archived for viewing at any time.

11. New Business

- a. Approve Resolution to Cast a Ballot in 2018 IMRF Trustee Election —Motion to approve Resolution 2019-1 was made by Karen Regan and seconded by Tom Miller.

Discussion—It was the consensus of board members that the ballot be cast for Sue Stanish.

Yes: Bahira Karim, Wendy McCarthy, K. C. McKenna Schlee, Tom Miller and Karen Regan

No: None

- b. Approve Ordinance #2019-3 an Ordinance Levying and Assessing Taxes for the Fiscal Year Beginning July 1, 2018 and ending June 30, 2019

Motion to approve Ordinance #2019-3 an Ordinance Levying and Assessing Taxes for the Fiscal Year Beginning July 1, 2018 and ending June 30, 2019 was made by Karen Regan and seconded by Tom Miller.

Yes: Bahira Karim, Wendy McCarthy, K. C. McKenna Schlee, Tom Miller and Karen Regan

No: None

- 12. Set dates for committee meetings—No committee meetings set. There will be a Special Meeting at 6:30 P.M. on December 11th to interview candidates for the Board vacancy.

- 13. Public comment—None present

- 14. Adjournment—Motion to adjourn the meeting was made by Karen Regan and seconded by Bahira Karim. The motion carried, and the meeting was adjourned at 7:44 P.M.

President

Secretary