

Board Meeting
January 8, 2019
7:00 P.M.

1. Call to order—The meeting was called to order by President Tom Miller at 7:00 P.M.
2. Roll call—The following trustees were present: Wendy McCarthy, K. C. McKenna Schlee, Tom Miller, and Karen Regan. Bahira Karim, Carol Looby, and Melissa Soliday were absent with prior notification.
Also present: Administrative Librarian Carol Hall
3. Pledge of Allegiance
4. Motion to establish Consent Agenda—Motion to establish the Consent Agenda including items a, b, c, d, and e was made by Karen Regan and seconded by Wendy McCarthy.
 - a. Approve minutes of December 11th Special Board Meeting
 - b. Approve minutes of December 11th Executive Session
 - c. Approve minutes of December 11th Regular Board meeting
 - d. Approve payment of monthly bills in the amount of \$40,834.01
 - e. Approve Treasurer’s Report

Balance, December 1	\$1,163,221.85
Revenues	1,175.63
Expenditures	61,061.97
Balance, December 31	\$1,103,335.51

Yes: Wendy McCarthy, K. C. McKenna Schlee, Tom Miller, and Karen Regan
No: None
5. Motion to approve Consent Agenda was made by Karen Regan and seconded by Tom Miller.

Yes: Wendy McCarthy, K. C. McKenna Schlee, Tom Miller, and Karen Regan
No: None
6. Communications
Report regarding November 16th Physical Hazard Survey visit from Gallagher Basset
7. Librarian’s Report
 - Distributed a survey to staff members regarding Free Narcan for Libraries; waiting for replies.

- Melissa Soliday took her oath of office last week here at the library. She has completed the required Open Meetings Act online training. We had a conversation about lending mobile hotspots. This is a service that is growing in popularity, and one we should seriously consider.
 - Board members agreed that Melissa Soliday will serve on the same committees (Finance, Technology, and Ethics) as her predecessor. They would like more information about mobile hotspots; they would like this to be discussed at a future meeting.
- I met with a library patron who is dissatisfied with the library's policies regarding ID's needed to get a library card or to replace a lost library card.
 - The Board will review the policies in March.
- Youth Services programs begin next week.
- Arab American Family Services conducted one ESL class here at the library. They are now conducting the ESL classes at their office.
- Bonnie Pawlarczyk and I met with a representative from Arab-American Family Services about having a small number of students tutored (essentially homework assistance) in the Youth Services Department.
 - They anticipate perhaps 8 or 9 students two or three days each week. Students will be tutored by volunteers. Students will contact Family Services to schedule a tutor; it will not be a drop-in activity.
 - Students will be supervised.
 - Board members agreed that this project will be given a 60-day trial period.

8. Public Comment—None present

9. Committee Reports—No reports

10. Unfinished Business—None

11. New Business—None

12. Set dates for committee meetings—None set due to illness of some members.

13. Public comment—None present

14. Adjournment—Motion to adjourn the meeting was made by Karen Regan and seconded by K. C. McKenna Schlee. The motion carried, and the meeting was adjourned at 7:45 P.M.

Thomas Lee Miller
President

Wendy McCarthy
Secretary