

Board Meeting
February 12, 2019
7:00 P.M.

1. Call to order—The meeting was called to order by President Tom Miller at 7:00 P.M.
2. Roll call—The following trustees were present: Bahira Karim, Tom Miller, Karen Regan, and Melissa Soliday. Carol Looby, Wendy McCarthy, and K. C. McKenna Schlee were absent with prior notification.
Also present: Administrative Librarian Carol Hall
3. Pledge of Allegiance
4. Motion to establish Consent Agenda—Motion to establish the Consent Agenda including items a, b, and c was made by Karen Regan and seconded by Bahira Karim.
 - a. Approve minutes of January 8th Board meeting
 - b. Approve payment of monthly bills in the amount of \$48,990.61
 - c. Approve Treasurer’s Report

Balance January 1	\$1,103,336.61
Revenues	3,283.45
Expenditures	64,421.83
Balance, January 31	\$1,042,197.13
No: None
5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda was made by Bahira Karim and seconded by Karen Regan.
Yes: Bahira Karim, Tom Miller, Karen Regan, and Melissa Soliday
No: None
6. Communications
 - FY 2018 Annual Tax Increment Finance Report
 - Information regarding ILA Trustee Forum Workshop
 - Information regarding changes to the Prevailing Wage Act
 - Invitation to Palos Heights Public Library’s 75th anniversary open house and reception
 - Census 2020 pamphlet
 - Census 2020 information

7. Librarian's Report—Trustees who wish to attend the ILA Trustee workshop should notify Carol Hall.
8. Public Comment—None present
9. Committee Reports—None
10. Unfinished Business
11. New Business—Trustees discussed
 - the general procedures needed to acquire, process, and make Wi-fi hotspots available to the public.
 - procedures for constructions grants
 - procedures for applying for a library card
 - procedures for registering for children's programs
 - sponsorships for Summer Reading
 - public access computer usage and related policies
12. Set dates for committee meetings—Policy and Personnel Committee to meet before the March board meeting on a date to be determined
13. Public comment—None present
14. Adjournment—Motion to adjourn the meeting was made by Karen Regan and seconded by Melissa Soliday. The motion carried, and the meeting was adjourned at 7:55 P.M.

President

Secretary