

Board Meeting
April 9, 2019
7:00 P.M.

1. Call to order—The meeting was called to order by President Tom Miller at 7:02 P.M.
2. Roll call—The following trustees were present: Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, Tom Miller, and Karen Regan.
Melissa Soliday and Bahira Karim were absent with prior notification.
Also present: Administrative Librarian Carol Hall
3. Pledge of Allegiance
4. Motion to establish Consent Agenda—Motion to establish the Consent Agenda including items a, b, and c was made by Karen Regan and seconded by Tom Miller.
 - a. Approve minutes of February 12th Board meeting
 - b. Approve payment of monthly bills in the amount of \$91,601.24
 - c. Approve Treasurer’s Reports for February and March

Balance, February 1	\$1,042,197.13
Revenues	96,728.19
Expenditures	64,897.49
Balance, February 28	\$1,074,027.83
Balance, March 1	\$1,074,027.83
Revenues	292,178.52
Expenditures	68,506.32
Balance, March 31	\$1,297,700.03

Yes: Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, Tom Miller, and Karen Regan
No: None
5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda was made by K. C. McKenna Schlee and seconded by Karen Regan.
Yes: Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, Tom Miller, and Karen Regan
No: None
6. Communications
 - FY 2019 Per Capita Grant award letter from Secretary of State/State Librarian Jessie White
 - Waste hauling proposal from Lakeshore Recycling
 - Library Law newsletter regarding contracts with “Evergreen clauses”

- Agreement renewal from Imperial Cleaning Services—The agreement renewal would amount to an increase of \$26/month or about \$1.30 per visit.—The consensus was that the company provides good service, the increase is reasonable and other terms are acceptable. The agreement will be accepted.

7. Librarian's Report

- The Cook County Clerk's office will certify the results of the April election. No one filed for one of the six-year full terms. The appointee will serve until the next election of trustees in 2021; at that time there will be a 4-year unexpired term to be elected.
 - It was the consensus of board members that Melissa Soliday be appointed to the vacancy as she began filling a previous vacancy in November, 2018.
- In accordance with Illinois statutes, library district trustees shall take their oath of office and meet to organize the board within 74 days after their election; the 74th day is June 15th.
 - It was the consensus of board members that trustees be sworn in and officers be elected at the regular board meeting on May 14th.
- The new bike rack should be delivered within a few days.
- Statements of Economic Interests must be filed online with the Cook County Clerk's office by May 1st.
- There are a few students who are causing problems when they visit the library. Bonnie has had to ask some to leave. If there are subsequent offenses, some may have their library privileges suspended for increased periods of time. We will contact the police if assistance is needed.

8. Public Comment—None present

9. Committee Reports

- a. Report of Policy & Personnel Committee (discussion)
 - The Committee reviewed the Borrower Application Policy and Lost Cards Policy. They found the provisions to be fair, just, unobtrusive, and comparable to other libraries. They would like clarification from the library's attorney regarding non-resident card legislation.
 - Topics for a future meeting include development of an Emergency Succession Plan and the Administrator's Evaluation.

10. Unfinished Business--None

11. New Business

- a. Waste hauling services (discussion)—Lakeshore is the new waste hauler for the Village. Board members found the proposal from Lakeshore acceptable. The Administrative Librarian is waiting for information regarding the status of our existing agreement.

12. Set dates for committee meetings—None set at this time.

13. Public comment—None present

14. Adjournment—Motion to adjourn the meeting was made by Karen Regan and seconded by Wendy McCarthy. The motion carried, and the meeting was adjourned at 7:35 P.M.

Thomas Lee Miller
President

Wendy McCarthy
Secretary