

**Worth Public Library  
Board Meeting  
December 8, 2020  
7:00 P.M.**

**In accordance with Governor Pritzker’s COVID-19 Executive Order, this meeting will be conducted online using a Zoom video conference. The public is welcome to attend by telephone using the following number. They will be muted until the public comments portion of the meeting.**

**Phone: 312-626-6799**

**Meeting ID 955 0839 9718**

**Password: 286081**

**Comments may also be submitted by e-mail to [libraryboard@worthlibrary.com](mailto:libraryboard@worthlibrary.com) by 5:00 P.M. on December 7<sup>h</sup> will be read aloud during agenda item 8.**

1. Call to order—The meeting was called to order by Vice-President Bahira Karim at 7:09 P.M.
  2. Roll call—The following trustees were present: Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Karen Regan.  
Tom Miller and Melissa Soliday were absent with prior notification.  
Also present: Administrative Librarian Carol Hall
  3. Pledge of Allegiance
  4. Motion to establish Consent Agenda—Motion to establish the Consent Agenda including items a, b, c, and d was made by Karen Regan and seconded by Bahira Karim.
    - a. Approve minutes of November 10<sup>th</sup> Board Meeting
    - b. Approve minutes of November 28<sup>th</sup> Special Board Meeting
    - c. Approve payment of monthly bills in the amount of \$60,476.80.
    - d. Approve Treasurer’s Report

Balance, November 1	\$1,320,112.18
Revenues	447.15
Expenditures	69,691.43
Balance, November 30	\$1,250,867.90
- Yes: Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Karen Regan  
No: None

5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda was made by Carol Looby and seconded by Wendy McCarthy.

Yes: Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Karen Regan

No: None

6. Communications

- Proposed list of meeting dates for 2021

7. Librarian's Report

- Our cleaning service company increased their fee by \$98 per month (approximately \$5 per night). This is due to the January 1<sup>st</sup> increase in Illinois minimum wage.
- One employee received a letter fraudulently claiming he had applied for unemployment benefits. He notified the Illinois Department of Employment Security and will file a police report. This type of fraud increased dramatically during the pandemic.
- We receive one or more inquiries a week about donating books. We have to refer them to other options because we have no place to store them.

8. Public Comment—No member of the public attended the Zoom meeting, and no comments were submitted by email.

9. Committee Reports—None met

10. Unfinished Business--None

11. New Business

a. Approve schedule of 2021 regular board meeting dates—Motion to approve the 2021 schedule of regular board meetings.

Yes: Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Karen Regan

No: None

b. Biannual review of closed session minutes—Motion that closed session minutes will remain closed at this time was made by Wendy McCarthy and seconded by K. C. McKenna Schlee.

Yes: Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Karen Regan

No: None

- c. Designate Administrative Librarian or her designee to serve as Local Election Official—Motion to so designate the Administrative Librarian or her designee to serve as Local Election Official was made by Karen Regan and seconded by Wendy McCarthy.

Discussion: The filing period begins next Monday. Candidates may come into the building to file if they are comfortable doing so. Due to the pandemic they may also file “curbside.”

Yes: Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Karen Regan

No: None

- d. Approve funds for staff holiday luncheon—Motion to approve up to \$300 for a staff holiday luncheon was made by Karen Regan and seconded by Wendy McCarthy.

Discussion: This is the same amount approved last year.

Yes: Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Karen Regan

No: None

12. Set dates for committee meetings—None set.

13. Public comment—No member of the public attended the Zoom meeting, and no comments were submitted by email.

14. Adjournment—Motion to adjourn the meeting was made by Karen Regan and seconded by Wendy McCarthy.

Yes: Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Karen Regan

No: None

The motion carried and the meeting was adjourned at 7:24 P.M.

Bahira Karim  
Vice-President

Wendy McCarthy  
Secretary