

**Worth Public Library**  
**Board Meeting**  
**June 8, 2021**  
**7:00 P.M.**

**A mask is required inside the library building.**

1. Call to order—The meeting was called to order by Vice-President Bahira Karim at 7:00 P.M.
2. Roll call—The following trustees were present: Rachel Berlinski, Bahira Karim, Carol Looby, K. C. McKenna Schlee, Karen Regan, and Melissa Soliday. Wendy McCarthy was absent with prior notification.  
Also present: Administrative Librarian Carol Hall
3. Pledge of Allegiance
4. Oath of Office for Rachel Berlinski—Vice-President Karim administered the oath of office.
5. Motion to establish Consent Agenda including items a, b, c, and d was made by Karen Regan and seconded by Bahira Karim.
  - a. Approve minutes of May 11<sup>th</sup> Executive Session
  - b. Approve minutes of May 11<sup>th</sup> Board Meeting
  - c. Approve payment of monthly bills in the amount of \$61,085.00
  - d. Approve Treasurer’s Report

Balance May 1	\$1,331,225.54
Revenues	36,610.39
Expenditures	60,480.39
Balance May 31	\$1,307,355.54

Yes: Rachel Berlinski, Bahira Karim, Carol Looby, K. C. McKenna Schlee, Karen Regan, and Melissa Soliday  
No: None
6. Motion to approve Consent Agenda—Motion to approve the Consent Agenda was made by K. C. McKenna Schlee  
Yes: Rachel Berlinski, Bahira Karim, Carol Looby, K. C. McKenna Schlee, Karen Regan, and Melissa Soliday  
No: None
7. Communications
  - Thank you note from Marris Meyer Auxiliary
8. Librarian’s Report
  - As of Friday, June 4, the cumulative total of COVID-19 cases in Worth was 998

- I am scheduled to be off the week of June 21<sup>st</sup>
- We received a donation of Zoo passes to be used for Summer Reading prizes from Cook County Commissioner Sean Morrison and a donation of parking passes from the Chicago Botanic Garden.

9. Public Comment—None present.

10. Committee Reports—K. C. McKenna Schlee distributed the Administrative Librarian's evaluation forms. She would like them returned to her library mailbox by July 6<sup>th</sup> so that the Policy & Personnel Committee can meet to go over the forms on July 8<sup>th</sup> at 7:00 p.m.

11. Unfinished Business

a. Election of Board Officers

President: K. C. McKenna Schlee nominated Bahira Karim; the nomination was seconded by Karen Regan.

Yes: Rachel Berlinski, Bahira Karim, Carol Looby, K. C. McKenna Schlee, Karen Regan, and Melissa Soliday

No: None

Vice-President: Karen Regan nominated Melissa Soliday; the nomination was seconded by Bahira Karim.

Yes: Rachel Berlinski, Bahira Karim, Carol Looby, K. C. McKenna Schlee, Karen Regan, and Melissa Soliday

No: None

Secretary: Bahira Karim nominated Wendy McCarthy; the nomination was seconded by K. C. McKenna Schlee.

Yes: Rachel Berlinski, Bahira Karim, Carol Looby, K. C. McKenna Schlee, Karen Regan, and Melissa Soliday

No: None

Treasurer: Carol Looby was nominated by Melissa Soliday; the nomination was seconded by K. C. McKenna Schlee.

Yes: Rachel Berlinski, Bahira Karim, Carol Looby, K. C. McKenna Schlee, Karen Regan, and Melissa Soliday

No: None

b. Committee Appointments—The following appointments were made:

<b>Committee</b>	<b>Chairman</b>	<b>Co-chairman</b>	<b>Member</b>
<b>Building &amp; Grounds</b>	K. C. McKenna Schlee	Karen Regan	Rachel Berlinski
<b>Finance</b>	Carol Looby	Melissa Soliday	Karen Regan
<b>Marketing</b>	Carol Looby	Wendy McCarthy	Rachel Berlinski
<b>Policy &amp; Personnel</b>	K. C. McKenna Schlee	Carol Looby	Wendy McCarthy
<b>Technology</b>	Melissa Soliday	Karen Regan	Rachel Berlinski
<b>Ethics</b>	K. C. McKenna Schlee	Wendy McCarthy	Melissa Soliday

The President is an *ex officio* member of all committees.

## 12. New Business

### a. Updates to library's reopening plan

- There are no updated guidelines for Phase 5 that have been published as of the meeting.
- Libraries are each making their own decisions as to mask requirements. These decisions vary from masks for all, no masks for fully vaccinated (mostly on the honor system), to masks only in the children's areas.
- Board members stated their opinions.
  - Unvaccinated staff members must be masked.
  - Masks should be worn in the Youth area since many children are ineligible for vaccination at this time.
  - Very limited in-person programs may be acceptable if masks, strict attendance limits, and other precautionary measures are taken.
  - The Administrative Librarian will discuss the mask issue with staff members and determine library guidelines.

### b. *Serving Our Public: Standards for Illinois Public Libraries (discussion)*—Deferred till July meeting.

13. Set dates for committee meetings  
Policy & Personnel—July 8 at 7 pm  
Finance--June 17 at 5 pm

14. Adjournment—Motion to adjourn the meeting was made by Karen Regan and seconded by Rachel Berlinski. The motion carried on a voice vote, and the meeting was adjourned at 7:41 p.m.

Bahira Karim  
President

Carol Hall  
Minutes prepared by Administrative Librarian