

**Minutes**  
**Board Meeting**  
**December 14, 2021**  
**7:00 P.M.**  
**At Worth Public Library**

**A MASK IS REQUIRED FOR ANYONE ATTENDING THIS MEETING**

1. Call to order—The meeting was called to order by President Bahira Karim at 7:01 P.M.
2. Roll call—The following trustees were present: Rachel Berlinski, Bahira Karim, Carol Looby, and Wendy McCarthy.  
K. C. McKenna Schlee and Melissa Soliday were absent with prior notification.  
Also present: Administrative Librarian Carol Hall
3. Pledge of Allegiance
4. Motion to establish Consent Agenda—Motion to establish Consent Agenda including items a, b, c, d, e, and f was made by Rachel Berlinski and seconded by Wendy McCarthy.
  - a. Approve minutes of November 8 Board meeting
  - b. Approve minutes of November 29 Special meeting
  - c. Approve minutes of November 30 Special meeting
  - d. Approve minutes of November 30 Executive Session
  - e. Approve payment of monthly bills in the amount of \$81,806.36
  - f. Approve Treasurer's Report

Balance, November 1	\$1,371,334.73
Revenues	7,793.79
Expenditures	80,596.64
Balance, November 30	\$1,298,531.88
No: None
5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda was made by Wendy McCarthy and seconded by Bahira Karim.  
Yes: Rachel Berlinski, Bahira Karim, Carol Looby, and Wendy McCarthy.  
No: None
6. Communications
  - a. Letter from Imperial Service Systems, Inc. regarding the increased cost for cleaning.
    - i. Discussion: The library is cleaned five times per week (Monday-Thursday and prior to opening on Monday).
  - b. Information from LIRA (Libraries of Illinois Risk Agency) regarding 2022 program cost.

- c. Letter from All Types Elevators regarding Illinois Office of the State Fire Marshall code change for new testing requirement.
- d. Letter from Cook County Clerk regarding adjustment to taxing districts' levies

7. Librarian's Report

- a. No one has inquired about the board vacancy. Worth Park District is also trying to fill a vacancy.
- b. A patron called to complain that our flag was not lowered on Pearl Harbor Day. Both Bob and Tim tried, but were unable to move the rope to lower the flag. John believes there may be water in the pole that froze the rope in place. He will check on it. We did have a post about Pearl Harbor on our Facebook page.
- c. There was about a one minute power failure after four o'clock Saturday afternoon. The emergency lights did not turn on. John will check all the emergency lights to determine the problem.
- d. The ILA Legislative Meet Up for South Suburban libraries and Chicago Public Library will be a Zoom meeting on Friday, February 4<sup>th</sup> from 10-11 am; there is no cost to attend.
- e. I renewed the library's Museum Adventure Pass annual subscription at a cost of \$150. Due to COVID, usage has been down. The Brookfield Zoo pass is still the most popular attraction.
- f. Ancestry.com has allowed remote access for more than a year due to the pandemic. On January 1<sup>st</sup> it will return to its original terms of agreement requiring in-library use only.
- g. LIRA is purchasing a Monnit Water Sensor for each of its member libraries. It can be programmed to notify designated persons if a leak or flood occurs. This was motivated by a flood claim last year of over three million dollars.
- h. There will be a ribbon cutting ceremony for the new addition at Worth Elementary School at 6 P.M. on January 12<sup>th</sup>. The school board meeting will follow.
- i. Trustees asked about Acknowledgment Statements mentioned in the Administrator's report. Rachel Berlinski explained that many institutions are making formal statements acknowledging that the land now owned and occupied by the institution was originally owned by indigenous people. Institutions conduct research to determine (as best they can) the indigenous people that originally occupied the land.

8. Public Comment—none present.

9. Committee Reports—None set at this time.

10. Unfinished Business

- a. Executive Session in accordance with ILCS120/2(c)(1) "The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity."  
An Executive Session was not convened.
- b. Reconvene in open session—An Executive Session was not convened.

- c. Approval to hire director of the Worth Public Library District—Motion to hire Rachel Snyder as director of the Worth Public Library District pending successful review of references and background checks was made by Wendy McCarthy and seconded by Carol Looby.  
Yes: Rachel Berlinski, Bahira Karim, Carol Looby, and Wendy McCarthy.  
No: None
- d. Review of chapter checklists from *Serving Our Public: Standards for Illinois Public Libraries*

11. New Business

- a. Approve schedule of regular board meetings for 2022—Motion to approve the schedule was made by Carol Looby and seconded by Bahira Karim.  
Yes: Rachel Berlinski, Bahira Karim, Carol Looby, and Wendy McCarthy.  
No: None
- b. Bi-annual review of Executive Session minutes—Motion that Executive Session minutes will remain closed at this time was made by Bahira Karim and seconded by Rachel Berlinski.  
Yes: Rachel Berlinski, Bahira Karim, Carol Looby, and Wendy McCarthy.  
No: None
- c. Approve funds for staff holiday luncheon—motion to approve \$300 for staff holiday luncheon was made by Wendy McCarthy and seconded by Rachel Berlinski.  
Yes: Rachel Berlinski, Bahira Karim, Carol Looby, and Wendy McCarthy.  
No: None

12. Set dates for committee meetings—None set at this time.

13. Public comment—None present.

14. Adjournment—Motion to adjourn the meeting was made by Wendy McCarthy and seconded by Carol Looby. The motion carried unanimously, and the meeting was adjourned at 7:41 P.M.

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President

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Secretary

