

**COMMITTEE OF THE WHOLE MEETING**

**AUGUST 3, 2021**

**7:00 P.M.**

1. Call to order—The meeting was called to order by President Bahira Karim at 7:01 P. M.
2. Roll call—The following trustees were present: Rachel Berlinski, Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, Karen Regan, and Melissa Soliday.  
Also present: Administrative Librarian Carol Hall and Head of Youth Services Bonnie Pawlarczyk
3. Public Comment—None present
4. Updates to COVID Plan: With school starting August 18<sup>th</sup> and a surge in COVID-19 cases among young people, the Youth Services Department wanted to know if the library board would be revising its COVID plan.

Board members reviewed revised CDC guidelines, reopening plans from Stagg and Shepard High Schools, procedures/policies in place at neighboring libraries, comments from the library's attorney, and concerns from the Youth Services Department.

It was their consensus that

- The library return to mask wearing for staff and visitors.
  - That the number of children in the Youth Services Department will be limited to the number of socially distanced seats/chairs available.
  - That children's visits may be limited to 30 minutes if all seating is in use.
  - That visitors to the Youth Services Department may be required to register to assure they may be seated in the order they were registered.
  - That in-person programming will be scheduled and conducted at the discretion of library staff.
  - That parents/caregivers/schools will be notified of changes in COVID rules/restrictions in as many ways as possible, including, but not limited to Interior signage, letter from library board, social media, and library website.
  - That such notification will be signed by the library board and include a statement that strategies may change based on current outbreaks, trends in the community, vaccination levels and feasibility of the strategies.
5. Adjournment—Motion to adjourn the meeting was made by Karen Regan and seconded by Rachel Berlinski. The motion carried, and the meeting was adjourned at 7:43 P.M.

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President

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Secretary