

Minutes
Board of Trustees Meeting
September 14, 2021
7:00 P.M.

Masks are required for all persons attending the meeting.

1. Call to order—The meeting was called to order by President Bahira Karim at 7:05 P.M.
2. Roll call—The following trustees were present: Rachel Berlinski, Bahira Karim, Carol Looby, K. C. McKenna Schlee, and Melissa Soliday. Wendy McCarthy was absent with prior notification.
Also present: Administrative Librarian Carol Hall
3. Pledge of Allegiance
4. Motion to establish Consent Agenda—Motion to establish the Consent Agenda including items a, b, c, and d was made by Rachel Berlinski and seconded by K. C. McKenna Schlee.
 - a. Approve minutes of August 10th Regular Board Meeting
 - b. Approve minutes of August 17th Hearing on the Budget and Appropriation Ordinance
 - c. Approve payment of monthly bills in the amount of \$68,475.47
 - d. Approve Treasurer’s Report

Balance, August 1	\$1,165,297.68
Revenues	22,039.94
Expenditures	55,037.56
Balance August 31	\$1,132,300.06
No: None
5. Motion to approve Consent Agenda—motion to approve the Consent Agenda was made by Melissa Soliday and seconded by K. C. McKenna Schlee.
Yes: Rachel Berlinski, Bahira Karim, Carol Looby, K. C. McKenna Schlee, and Melissa Soliday
No: None
6. Communications
 - Proposal from Deiters and Todd to conduct Directors Search

- Request from Our Lady of the Ridge Knights of Columbus to solicit donations on library premises. (The Administrative Librarian denied the request because the library's Patron Behavior Policy specifically prohibits soliciting donations in or on library property.)

7. Librarian's Report

- ILA virtual conference registration is still open. Carol Looby and K. C. McKenna Schlee would like to be registered.
- We received our per capita grant in the amount of \$15,913.78.
- Board Vacancy—the candidate who interviewed in June was appointed to the village's Real Estate Development Board. Since a conflict of interest could arise, she is unable to serve on the Library Board, too. The Administrative Librarian will post the vacancy as done in the past. Interviews to take place prior to the regularly scheduled board meeting on October 12.
- The annual elevator pressure test was conducted September 2nd in conjunction with the monthly maintenance.
- A new public printer for the Youth Services Department was ordered at a cost of \$489.99
- Worth is one of the libraries participating in a live virtual event on Wednesday, October 27 at 6:30 p.m. Author Chris Bohjalian will discuss his newest book *Hour of the Witch*, a historical fiction thriller. The program is organized by the Virtual Programming Consortium to allow libraries of any size to participate for a very reasonable cost.
- Marcin took an accumulation of broken technology hardware to an electronics recycling event; it was very much appreciated.
- Bonnie reported that a group of students started hanging out in the library parking lot after school. She requested that the police cruise through the parking lot a couple times a week. She also spoke to the school resource officer and principal. The students have been advised not to come back for the rest of the week.
- A student stepped on and broke the sprinkler head nearest the flagpole. Tim shut off the water to the sprinkler system to stop the leak.
- Rachel's list of mission statements is in your packet.

8. Public Comment—None present.

9. Committee Reports—None met

10. Unfinished Business

- a. Approve Ordinance 2022-1 Budget and Appropriation Ordinance—Motion to approve Ordinance 2022-1 an Ordinance Providing for Budget and Appropriations of Worth Public Library District for the Fiscal Year Beginning July 1 2021, and Ending June 30, 2022 was made Carol Looby and seconded by Rachel Berlinski.
Yes: Rachel Berlinski, Bahira Karim, Carol Looby, K. C. McKenna Schlee, and Melissa Soliday
No: None
- b. Review checklists for Chapters 3 and 4 of *Serving Our Public: Standards for Illinois Public Libraries*—This item will be deferred till the October 12th meeting.

11. New Business

- a. Approve Ordinance 2022-2 Site and Maintenance Ordinance—Motion to approve Ordinance number 2022-2 an Ordinance Authorizing an Additional Tax for the Purchase of Sites and Buildings, for the Construction and Equipment of Buildings, for the Rental of Buildings Required for Library Purposes, and for the Maintenance, Repairs and Alterations of the Library Building and Equipment. was made by Melissa Soliday and seconded by Carol Looby.
Yes: Rachel Berlinski, Bahira Karim, Carol Looby, K. C. McKenna Schlee, and Melissa Soliday
No: None
- b. Approve Deiters and Todd proposal to conduct director search—Motion to approve the proposal in the amount of \$10,000 was made by Melissa Soliday and seconded by Rachel Berlinski.
Discussion—The consulting fee will be paid from the budget’s Professional Services line item.
Yes: Rachel Berlinski, Bahira Karim, Carol Looby, K. C. McKenna Schlee, and Melissa Soliday
No: None
- c. Review Public Access Computer Policy—Head of Youth Services Bonnie Pawlarczyk requested that the charge for children to use Youth Services computers be eliminated.
Discussion: A Worth Library card is needed to register to use one of the library’s public access computers. A fee of \$1 is charged for persons who wish to use the library’s computers but do not have a Worth card in their possession at registration (essentially non-residents, people who forget their Worth Library card, or Worth residents who do not want a library card).

The fee is assessed as a means to assure that Worth cardholders receive priority access to the public computers and to encourage residents without cards to apply for a card.

Total income for computer passes the previous fiscal year was \$252. Income for July through August was \$57. Since this represents a small amount of the library's income, board members agreed that we could eliminate the fee on a trial basis and reevaluate the impact. It was acknowledged that Worth cardholders may have to wait to use the computer.

12. Set dates for committee meetings—None set at this time

13. Public comment—None present

14. Adjournment—Motion to adjourn the meeting—Motion to adjourn the meeting was made by Melissa Soliday and seconded by K. C. McKenna Schlee. The motion carried, and the meeting was adjourned at 7:58 P.M.

President

Secretary pro temp