

**Minutes  
Board Meeting  
October 12, 2021  
7:00 P.M.  
At Worth Public Library**

**A MASK IS REQUIRED FOR ANYONE ATTENDING THIS MEETING**

1. Call to order—The meeting was called to order by President Bahira Karim at 7:00 P.M.
2. Roll call—The following trustees were present: Rachel Berlinski, Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Melissa Soliday (arrived 7:14 P.M.)
3. Pledge of Allegiance
4. Motion to establish Consent Agenda—Motion to establish the Consent Agenda including items a, b, c, and d was made by K. C. McKenna Schlee and seconded by Wendy McCarthy.
  - a. Approve minutes of September 14<sup>th</sup> Board Meeting
  - b. Approve minutes of September 27<sup>th</sup> Committee of the Whole Meeting
  - c. Approve payment of monthly bills in the amount of \$64,421.77
  - d. Approve Treasurer’s Report

Balance, September 1	\$1,132,300.06
Revenues	141,269.85
Expenditures	65,751.13
Balance, September 30	\$1,207,818.78

Yes: Rachel Berlinski, Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee  
No: None
5. Motion to approve Consent Agenda—Motion to approve the Consent Agenda was made by Wendy McCarthy and seconded by Rachel Berlinski.

Yes: Rachel Berlinski, Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee  
No: None
6. Communications
  - Snow removal proposal from Pete’s Lawn Care
7. Librarian’s Report
  - I have heard no complaints from staff about the no fee for guest passes trial.
  - We had some water backup from the ejector pump that services the lower level bathrooms. John discovered that a tampon was stuck in the pump, and the pump motor burned out. He replaced the pump and cleaned up the affected area. I requested that our cleaning service give it some extra attention. It is probably time to have all the restrooms deep-cleaned.

- An aide from Representative Fran Hurley’s office will have a table in the lobby on October 19<sup>th</sup> from 3-4 pm. He/she will pass out literature and receive comments/inquiries from constituents.
- Landscaping Fall Cleanup will be completed between November 15 and November 30<sup>th</sup>.
- Our annual visit from LIRA’s loss control specialist will be November 11<sup>th</sup>. Department Heads and I will have a presentation on Supervisory Accident Investigation. This training covers the steps for a proper investigation including who should report and what incidents should be reported.
- I thought the proposed job ad for my position was thoughtful and appealing.
- I will be taking a week of vacation the week of October 18<sup>th</sup>. I will be back in the library October 25<sup>th</sup>. I will be in town and will be checking e-mails if you need to reach me.
- I watched a couple sessions of ILA Conference today. The platform worked well and was not difficult to use. I will watch some recorded sessions to see how that works out.

8. Public Comment—None present

9. Committee Reports—None

10. Unfinished Business

- a. Review checklists for Chapters 3 and 4 of *Serving Our Public: Standards for Illinois Public Libraries* –Trustees reviewed the checklists and noted areas for improvement.

11. New Business

- a. Appointment to fill board vacancy—No resumes were received. It was agreed that the search would continue. Interviews will take place on November 9<sup>th</sup> at 6:30 P.M.

- b. Determine contribution to employee health insurance

Discussion—The following plans are available through LIMRiCC: HMO, 750 PPO, 1500 PPO and an HD/HP. It was agreed that the library will offer the HMO, the 750 PPO and the 1500 PPO.

The monthly premiums were reviewed. Health insurance will increase by about 9%; all coverages remain the same. Premiums for vision, dental, and Basic Life AD&D are unchanged.

It was moved by Wendy McCarthy and seconded by Carol Looby that the library’s contribution to 2022 coverages will be 85% of employee only medical insurance, 100% of vision, 100% of basic life/AD&D, and no contribution for dental.

Yes: Rachel Berlinski, Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Melissa Soliday

No: None

- c. Determine amount of 2021 tax levy—It was the consensus of the board members that the tax levy be increased by 1% over the previous year. This would allow for minimal growth, though it is unlikely we will receive even that much due to the tax cap.

- d. Approve contract for snow removal—Motion to approve the snow removal contract from Pete’s Lawn Care was made by Wendy McCarthy and seconded by K. C. McKenna Schlee.

Discussion

There was no change in pricing for the previous two years. This year the fees increased as follows:

- Plowing the lot increased by \$5
- Shoveling sidewalks increased by \$15
- Salting the lot increased by \$5
- Salting sidewalks increased by \$15

Yes: Rachel Berlinski, Bahira Karim, Carol Looby, Wendy McCarthy, K. C. McKenna Schlee, and Melissa Soliday

No: None

12. Set dates for committee meetings: None set.

13. Public comment: None present

14. Adjournment—Motion to adjourn the meeting was made by Wendy McCarthy and seconded by Melissa Soliday.

The motion carried, and the meeting was adjourned at 7:52 P.M.

---

President

---

Secretary