



6917 WEST 111TH STREET WORTH, IL 60482
PHONE: (708) 448-2855
FAX: (708) 448-9174

Board of Trustees Meeting Minutes

March 14, 2023

7:00 PM

1. Call to Order: The meeting was called to order at 7:00pm.
2. Roll Call: Bahira Karim, Wendy McCarthy, Carol Looby, Paul Kaczor, and Rachel Berlinski were in attendance. Also in attendance, Library Director Rachel Snyder, Head of Youth Services Bonnie Pawlarczyk, Programming Coordinator Audrey Dambek, library patron Mary Beemster and Robert O'Shaughnessy, Paula Marr, and Kari Lynn Fickes from the Worth Park District.
3. Pledge of Allegiance
4. Presentation by Kari Lynn Fickes and Paula Marr from the Worth Park District on their upcoming referendum
 - a. Kari and Paula talked about the cost to taxpayers should the referendum be approved, what the increase in tax revenue would be used for, and upcoming public meetings that will be held to inform the community and request support.
5. Introduction of Audrey Dambek, Programming Coordinator
 - a. Audrey introduced herself in her new position and the plans she had for upcoming programs and community outreach.
6. Motion to Establish Consent Agenda was made by Bahira Karim and seconded by Wendy McCarthy.
 - a. Approve minutes from January 10th Board Meeting
 - b. Approve payment of monthly bills – January & February
 - c. Approve Treasurer's Report – January & February
7. Motion to Approve Consent Agenda was made by Carol Looby and seconded by Rachel Berlinski.

Yes: Bahira Karim, Wendy McCarthy, Carol Looby, Paul Kaczor, and Rachel Berlinski

No: none

8. Public Comment: *members of the public are invited to speak to the Library Board. Comments are to be limited to three minutes or less per attendee.*
 - a. Library patron Mary Beemster says she has been coming to the new adult programming and enjoying the offerings. She asked that the library look into hosting more technology classes, like downloading eBooks with your library card.
9. Communications
10. Director's Report
 - a. A full Director's Report was included in the Board packet but some highlights include our recent plumbing issues and their resolution, Audrey's introduction into programming is going well, our Trail Tale was completed for installation on April 1st, John returned from surgery and Laura is getting her department ready for when she is off for surgery, our carpet cleaning is scheduled for March 25th, and the architects continue their work.
11. Committee Reports
12. Unfinished Business
13. New Business

- a. Discussion: Updated Borrowing Privileges Policy
 - i. The updated Borrowing Privileges Policy was reviewed with requested changes, such as adding Restricted cards for unhoused patrons and minors ages 11-18 for restricted use without a parent signature. The new policy also changes what a patron needs to present to obtain a library card in an attempt to make it easier to get a library card. These cards would have lower limits for checkouts.
 - b. Discussion: School Library Card Application
 - i. Youth Services would like to go forward with a school library card application that will be distributed and collected by the teachers, the library would make and return the cards to the teacher for distribution to the student. This would remove the barrier of a parent needing to come into the library to get their child a card since everything will be sent home and returned to school
 - c. Action: approval of Borrowing Privileges Policy
 - i. Tabled while more information on how this card will work is sorted out
 - d. Action: approval of School Library Card Application
 - i. Tabled while Youth Services drafts the letter and application and meets with school leadership
 - e. Discussion: Facilities Assessment update
 - i. From Studio GC: This update to the Worth Public Library District Board summarizes work from February 2023 to March 2023.
 - The design team has visited the library twice as part of the on-site assessment work. The first trip was for photo-documenting the building exterior and interior spaces. A general assessment of the building condition was made during this visit. The second visit which occurred on 3/9 began the process of the detailed assessment; starting with the roof condition. The characteristics of each space/room/area are recorded on our room detail sheets with potential issues noted. This process will continue for 2-3 more visits over the next month.
 - The design team has taken the available drawing files and had the documents scanned to pdf. Our staff has begun modeling the existing building in our three-dimensional software to be able to analyze the building further and obtain quantity take-offs for our assessment matrix.
 - The engineering team's visit to perform their portion of the assessment is pending. Our architecture team is reviewing the building system components as we conduct our portion of the review. It is expected the engineering team will be on site in April. · Once the field assessment work is completed, our team will begin the initial visioning component of the work.
 - f. Discussion: Upcoming trustee networking opportunities
 - i. ILA is hosting several virtual trustee workshops
 - ii. LACONI is hosting a Trustee Banquet on Friday May 19th
 - iii. ATLAS is hosting is Trustee Day on Saturday May 20th
 - g. Discussion: Strategic Planning Committee formation
 - i. Bahira, Paul and Rachel volunteered to be a part of this committee that will tie in with building upgrades.
14. Executive Session
- a. Bahira Karim motioned to go into executive session at 8:45pm and was seconded by Rachel Berlinski.
 - b. Per ordinance (5 ILCS 120/2)" The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body"
 - c. Return to open session at 9:17pm
15. Set dates for committee meetings
16. The meeting was adjourned at 9:18pm.

For further information regarding this meeting agenda, please contact: Rachel Snyder, rsnyder@worthlibrary.com.

Any individual requiring special accommodations to attend this meeting is asked to contact Director, Rachel Snyder at rsnyder@worthlibrary.com or call (708) 448-2855 ext 7.