



6917 WEST 111TH STREET WORTH, IL 60482

PHONE: (708) 448-2855

FAX: (708) 448-9174

Board of Trustees Meeting Minutes

December 13, 2022

7:00 PM

1. Call to Order: The meeting was called to order at 7:01pm.
2. Roll Call: The following board members were present: Wendy McCarthy, Carol Looby, Paul Kaczor and Rachel Berlinski. Library Director Rachel Snyder was also present.
3. Pledge of Allegiance
4. Motion to Establish Consent Agenda was made by Paul Kaczor and seconded by Wendy McCarthy.
 - a. Approve minutes from Truth in Taxation Hearing
 - b. Approve minutes from November 8th Board Meeting
 - c. Approve payment of monthly bills – November
 - d. Approve Treasurer’s Report – November
5. Motion to Approve Consent Agenda was made by Paul Kaczor and seconded by Rachel Berlinski.

Yes: Wendy McCarthy, Carol Looby, Paul Kaczor and Rachel Berlinski

No: None
6. Public Comment: *members of the public are invited to speak to the Library Board. Comments are to be limited to three minutes or less per attendee.*
7. Communications
8. Director’s Report
 - a. A full Director’s report was included in your Board Packet, but some highlights include Janis will be retiring in late January and Carol has agreed to take her position and will begin training in January; we got word that we were awarded the Age options grant again and will receive \$7,500 and that we were awarded FEMA funds to recoup our COVID expenses of \$5,811.39; our Toys for Tots collection netted 5 large bags of toys for distribution; SWSRA came for a tour and we will be working on ways to bring them in for more programming; we continue to add items to our Beyond Books collection including a wheelchair this month.
9. Committee Reports
10. Unfinished Business
11. New Business
 - a. Discussion: Staff Holiday Luncheon
 - b. Approve: Staff Holiday Luncheon for \$350

Motion made by Wendy McCarthy and seconded by Rachel Berlinski.

Yes: Wendy McCarthy, Carol Looby, Paul Kaczor and Rachel Berlinski

No: None

- c. Discussion: Questions for architect
 - i. Studio GC will be presenting at the January meeting. Any special questions you would like asked, please send them along.
 - d. Discussion: Trustee Calendar 2023
 - i. Director Snyder put together a Trustee Calendar to cover all the requirements and deadlines throughout the year as well as earmarks for projects to work on as a Board.
 - e. Discussion: Policy List and Review Schedule
 - i. Director Snyder shared a comprehensive policy list and review schedule to show where the library was on reviewing policies. A hierarchy was used for which policies need to be looked at first and will be done with the Policy and Personnel Committee in the coming months.
 - f. Discussion: Illinois Standards Chapter 1 – Core Standards
 - i. The Board went through the list of Standards as starting point for discussion and reflection. These will also help guide the strategic plan work planned for this year.
12. Executive Session: None needed
13. Set dates for committee meetings
14. Adjournment: The meeting was adjourned at 8:07pm.

For further information regarding this meeting agenda, please contact: Rachel Snyder, rsnyder@worthlibrary.com.

Any individual requiring special accommodations to attend this meeting is asked to contact Director, Rachel Snyder at rsnyder@worthlibrary.com or call (708) 448-2855 ext 7.