



6917 WEST 111TH STREET WORTH, IL 60482  
PHONE: (708) 448-2855  
FAX: (708) 448-9174

Board of Trustees Meeting  
April 9, 2024  
7:00 PM

1. Call to Order: The meeting was called to order at 7:01pm.
2. Roll Call: Board members Bahira Karim, Jane McCarthy, Paul Kaczor, and Amy Estrada were present. Wendy McCarthy and Rachel Berlinski were absent with prior notification. Also in attendance, Library Director Rachel Snyder, Dan Eallonardo from Independent Construction Services, and Tim Prendergast from the Hodgkins Public Library District.
3. Pledge of Allegiance
4. Presentation by Library Director Tim Prendergast from the Hodgkins Public Library District on Referendum Success
  - a. Director Prendergast talked about success with his referendum, how to set yourself up for success, resources, and the need for board buy-in and excitement.
5. A motion to Establish Consent Agenda was made by Paul Kaczor and seconded by Bahira Karim.
  - a. Approve minutes from March 12, 2024 Board Meeting
  - b. Approve payment of monthly bills – March
  - c. Approve Treasurer’s Report – March
6. A motion to Approve Consent Agenda was made by Paul Kaczor and seconded by Jane McCarthy.

Yes: Bahira Karim, Jane McCarthy, Paul Kaczor, and Amy Estrada

No: None

7. Public Comment: *members of the public are invited to speak to the Library Board. Comments are to be limited to three minutes or less per attendee.*
  - a. None present
8. Communications
9. Director’s Report
  - a. A full director’s report was included in the board packet.
10. Committee Reports
11. Unfinished Business
  - a. Discussion: Building Plans
    - i. The remodeling project for the fall is on track. Studio GC will be at the meeting in May to present on the updates to the project.
  - b. Discussion: FY2025 Budget
    - i. Director Snyder asked to increase hours for Adult Services Librarian Charlie Lowery.
12. New Business
  - a. Discussion: Updated Patron Behavior Policy
  - b. Action: Approve Updated Patron Behavior Policy

- i. A motion was made by Bakira Karim and seconded by Paul Kaczor to approve the updated policy.

Yes: Bahira Karim, Jane McCarthy, Paul Kaczor, and Amy Estrada

No: None

- c. Discussion: Updated Charges & Services Fees Policy

- d. Action: Approve Updated Charges & Services Fees Policy

- i. A motion was made by Paul Kaczor and seconded by Jane McCarthy to approve the updated policy.

Yes: Bahira Karim, Jane McCarthy, Paul Kaczor, and Amy Estrada

No: None

- e. Discussion: Updated Outdoor Sign Policy

- f. Action: Approve Outdoor Sign Policy

- i. A motion was made by Bahira Karim and seconded by Paul Kaczor to approve the updated policy.

Yes: Bahira Karim, Jane McCarthy, Paul Kaczor, and Amy Estrada

No: None

- g. Discussion: Updated Interlibrary Loan Policy and Procedures

- h. Action: Approve Updated Interlibrary Loan Policy and Procedures

- i. A motion was made by Paul Kaczor and seconded by Bahira karim to approve the updated policy.

Yes: Bahira Karim, Jane McCarthy, Paul Kaczor, and Amy Estrada

No: None

13. Executive Session

- a. None needed

14. Set dates for committee meetings

15. Adjournment: A motion was made to adjourn the meeting at 7:49pm by Paul Kaczor and seconded by Jane McCarthy.

Yes: Bahira Karim, Jane McCarthy, Paul Kaczor, and Amy Estrada

No: None

*For further information regarding this meeting agenda, please contact: Rachel Snyder, [rsnyder@worthlibrary.com](mailto:rsnyder@worthlibrary.com).*

*Any individual requiring special accommodations to attend this meeting is asked to contact Director, Rachel Snyder at [rsnyder@worthlibrary.com](mailto:rsnyder@worthlibrary.com) or call (708) 448-2855 ext 7.*