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Board of Trustees Meeting Minutes

August 8, 2023

7:00 PM

1. Call to Order: The meeting was called to order at 7:02pm.
2. Roll Call: The following board members were present: Bahira Karim, Carol Looby, Paul Kaczor, and Rachel Berlinski. Also present was Library Director Rachel Snyder. Board member Wendy McCarthy was absent.
3. Pledge of Allegiance
4. Motion to Establish Consent Agenda was made by Bahira Karim and seconded by Rachel Berlinski.
 - a. Approve minutes from June 13th Board Meeting
 - b. Approve minutes from June 13th Executive Session
 - c. Approve minutes from June 27th Board Meeting
 - d. Approve payment of monthly bills – June & July
 - e. Approve Treasurer’s Report – June & July
5. Motion to Approve Consent Agenda was made by Paul Kaczor and seconded by Rachel Berlinski.
6. Public Comment: *members of the public are invited to speak to the Library Board. Comments are to be limited to three minutes or less per attendee.*
7. Communications: The library received a thank you letter from Scout Troop 668 for our recent donation.
8. Director’s Report: A full Director’s Report was included in the Board packet but some highlights include the hiring of our new librarian Charlie and new Circ Clerk Jeanette and the promotion of Bob Gerth to the Head of Adult Services position; the successful visioning sessions with Darren Schretter from Studio GC; the completion of our painting project; and the continuation of the weeding project.
9. Committee Reports: None
10. Unfinished Business
 - a. Discussion: Facilities Assessment
 - i. Discussion ensued on the state of the building and next steps.
11. New Business
 - a. Action: Approve Budget and Appropriations Ordinance No. 2024-1
 - i. A motion was made by Carol Looby and seconded by Bahira Karim to approve the Budget and Appropriations Ordinance No. 2024-1.

Yes: Bahira Karim, Carol Looby Paul Kaczor, and Rachel Berlinski

No: None

- b. Discussion: Proposals from financial consultants
 - i. Discussion ensued but it was decided to table the hiring of a consultant at this time.
- c. Action: Approve hiring of financial consultant
 - i. Tabled
- d. Action: Approve auditor engagement
 - i. A motion was made to reengage O'Neil and Gaspardo as our auditors by Rachel Berlinski and seconded by Bahira Karim.

Yes: Bahira Karim, Wendy McCarthy, Paul Kaczor, and Rachel Berlinski

No: None

12. Executive Session: None

13. Adjournment: The meeting was adjourned at 8:08pm with a motion from Bahira Karim and seconded by Rachel Berlinski.