



6917 WEST 111TH STREET WORTH, IL 60482

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Board of Trustees Meeting Minutes

January 14, 2025

7:00 PM

1. Call to Order: The meeting was called to order at 7:00pm.
2. Roll Call: Rachel Berlinski, Wendy McCarthy, Jane McCarthy, Amy Estrada, and Paul Kaczor were present. Maribel Martinez was absent with prior notification. Also in attendance, Library Director Rachel Snyder and Owners Representative Dan Eallonardo.
3. Pledge of Allegiance
4. Presentation of 2024 Audit by Brett Moeller from O'Neill and Gaspardo
 - a. The completed audit was presented virtually, and recommendations were made for the future.
5. A Motion to Establish Consent Agenda was made by Rachel Berlinski and seconded by Wendy McCarthy.
 - a. Approve minutes from November 12th Truth in Taxation Hearing
 - b. Approve minutes from November 12th Board Meeting
 - c. Approve payment of monthly bills – November & December
 - d. Approve Treasurer's Report – November & December
6. A Motion to Approve Consent Agenda was made by Jane McCarthy and seconded by Paul Kaczor.

Yes: Rachel Berlinski, Wendy McCarthy, Jane McCarthy, Amy Estrada, and Paul Kaczor

Non: None

7. Public Comment: *members of the public are invited to speak to the Library Board. Comments are to be limited to three minutes or less per attendee.*
8. Communications
9. Director's Report
 - a. A full Director's Report was included in the board packet.
10. Committee Reports
11. Unfinished Business
 - a. Discussion: Building Plans
 - i. Dan Eallonardo gave a tour of the completed construction and answered questions from the board.
12. New Business
 - a. Discussion: Authorization to Spend Allowance
 - b. Action: A motion was made to Approve Authorization to Spend Allowance by Paul Kaczor and seconded by Rachel Berlinski.

Yes: Rachel Berlinski, Wendy McCarthy, Jane McCarthy, Amy Estrada, and Paul Kaczor

Non: None

c. Discussion: Payment Application for LoDestro Construction

d. Action: A motion was made to approve the Payment Application for LoDestro Construction by Paul Kaczor and seconded by Jane McCarthy.

Yes: Rachel Berlinski, Wendy McCarthy, Jane McCarthy, Amy Estrada, and Paul Kaczor

Non: None

e. Action: A motion was made to Approve the Staff Holiday Luncheon by Wendy McCarthy and seconded by Paul Kaczor.

Yes: Rachel Berlinski, Wendy McCarthy, Jane McCarthy, Amy Estrada, and Paul Kaczor

Non: None

f. Discussion: LIMRICC IGA

g. Action: A motion was made to Approve the LIMRICC IGA by Paul Kaczor and seconded by Wendy McCarthy.

Yes: Rachel Berlinski, Wendy McCarthy, Jane McCarthy, Amy Estrada, and Paul Kaczor

Non: None

h. Discussion: Illinois Standards for Per Capita Grant Requirement

i. Discussion: Office Manager Job Description

j. Action: A motion was made to Approve the Office Manager Job Description by Paul Kaczor and seconded by Rachel Berlinski.

Yes: Rachel Berlinski, Wendy McCarthy, Jane McCarthy, Amy Estrada, and Paul Kaczor

Non: None

k. Discussion: Updated 2025 Salary Scale

l. Action: A motion was made to Approve the Updated 2025 Salary Scale by Paul Kaczor and seconded by Wendy McCarthy.

Yes: Rachel Berlinski, Wendy McCarthy, Jane McCarthy, Amy Estrada, and Paul Kaczor

Non: None

13. Executive Session

a. None needed

14. Set dates for committee meetings

15. Adjournment: A motion was made by Wendy McCarthy and seconded by Paul Kaczor to adjourn the meeting at 8:44pm.

For further information regarding this meeting agenda, please contact: Rachel Snyder, rsnyder@worthlibrary.com.

Any individual requiring special accommodations to attend this meeting is asked to contact Director, Rachel Snyder at rsnyder@worthlibrary.com or call (708) 448-2855 ext 7.