

ORDINANCE NO. 2024-1

**ORDINANCE PROVIDING FOR THE BUDGET AND
APPROPRIATIONS OF WORTH PUBLIC LIBRARY
DISTRICT, COOK COUNTY, ILLINOIS, FOR THE FISCAL
YEAR BEGINNING July 1, 2023, AND ENDING JUNE 30, 2024**

WHEREAS, the Board of Library Trustees for the Worth Public Library District, Cook County, Illinois, caused to be prepared in tentative form a Budget and the Secretary of this Board will make the same conveniently available to public inspection for at least thirty (30) days prior to final action thereon; and

WHEREAS, a public hearing will be held as to such Budget on the 8th day of August, 2023 and notice of said hearing will be given at least thirty (30) days prior thereto as required by law, and all other legal requirements have been complied with.

NOW THEREFORE, Be It Ordained by the Board of Library Trustees of the Worth Public Library District, Cook County, Illinois, as follows:

Section 1: That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2023 and end on June 30, 2024.

Section 2: That the following Budget containing an estimate of the amount available, the expected expenditures and the appropriations contained therein be and the same is hereby adopted as the Budget and Appropriations for the Worth Public Library District for this fiscal year; and the sum of TWO MILLION EIGHT HUNDRED AND EIGHT THOUSAND, THREE HUNDRED AND NO/DOLLARS (\$2,808,300) or as much thereof as may be authorized by law, is hereby appropriated for the purpose of the Worth Public Library District, as hereinafter specified for said fiscal year.

PART I

Estimated Expenditures – Corporate Fund

<u>Purpose</u>	<u>Budget</u>	<u>Appropriated</u>
Salary of Full Time Employees	\$225,000	\$300,000
Salary of Part Time Employees	290,000	362,500
Purchase of Books	66,000	82,500
Public Relations/Programs	24,000	30,000
Periodicals	7,000	8,750
Audio/Visuals	4,000	5,000
Postage	3,000	3,750
Utilities (Telephone, Gas, Water, Electric)	42,000	52,500
Office Supplies	17,000	21,250
Publicity/Printing	15,000	18,750
Staff Continuing Education	4,000	5,000
Board Continuing Education	2,800	3,500
Dues, Memberships	3,200	4,000
Reciprocal Borrowing Delinquencies	3,500	4,375
Professional Services	35,000	43,750
Legal Fees and Expenses	15,000	18,750
Treasurer's Bond	1,500	1,875
Copier	2,200	2,750
Computers/Software	32,000	40,000

Databases/online resources	26,000	32,500
Computer Maintenance	60,000	75,000
Hospitalization Insurance	90,000	112,500
Contingencies	5,000	6,250
FAX tax	450	550
Purchase of Furniture	9,500	11,875
Donation Purchases	5,000	6,250
Memorial Book Purchases	500	625
Equipment	15,000	18,750
Capital Improvements	1,000,000	1,250,000
Direct Deposit Fee	1,500	1,875
Personal Protective Equipment	1,500	1,875
TOTAL ESTIMATED CORPORATE FUND EXPENDITURES	\$ 2,006,950	\$2,527,425

The foregoing appropriations are appropriate from the general property tax and other sources for corporate purposes.

PART II

Estimated Expenditures – Purchase of Sites and Buildings, Maintenance and Repairs Fund

<u>Purpose</u>	<u>Budget</u>	<u>Appropriated</u>
Salary of Handyman	\$ 7,000	\$ 8,750
Contract Cleaning Service	17,000	21,250

Building Maintenance	30,000	37,500
Equipment Purchase/Rental	<u>1,000</u>	<u>1,250</u>
TOTAL ESTIMATED EXPENDITURES – SITES & BUILDING, MAINTENANCE AND REPAIRS	\$ 55,000	\$ 68,750

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for the purchase of sites and buildings, maintenance and repairs and is in addition to all other library taxes as provided by law.

PART III

Estimated Expenditures – Illinois Municipal Retirement Fund & Social Security

<u>Purpose</u>	<u>Budget</u>	<u>Appropriated</u>
Social Security	\$ 55,000	\$ 68,750
Illinois Municipal Retirement Fund	<u>55,000</u>	<u>68,750</u>
TOTAL	\$ 110,000	\$137,500

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District's contributions to the Illinois Municipal Retirement Fund and Social Security (F.I.C.A.) and is in addition to all other library district taxes as provided by law.

PART IV

Estimated Expenditures – Public Liability Insurance Fund

<u>Purpose</u>	<u>Budget</u>	<u>Appropriated</u>
Public Liability Insurance	\$ 13,000	\$ 16,250
TOTAL	\$ 13,000	\$ 16,250

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for public liability insurance purposes and is in addition to all other library taxes as provided by law.

PART V

Estimated Expenditures – Audit Expense Fund

<u>Purpose</u>	<u>Budget</u>	<u>Appropriated</u>
Audit	\$ 11,500	\$ 14,375
TOTAL	\$ 11,500	\$ 14,375

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for audit purposes and is in addition to all other library district taxes as provided by law.

PART VI

Estimated Expenditures – Unemployment Insurance Fund

<u>Purpose</u>	<u>Budget</u>	<u>Appropriated</u>
Unemployment Insurance Premium	\$ 1,000	\$ 1,250
TOTAL	\$ 1,000	\$ 1,250

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for audit purposes and is in addition to all other library district taxes as provided by law.

PART VII

Estimated Expenditures – Workers' Compensation Fund

<u>Purpose</u>	<u>Budget</u>	<u>Appropriated</u>
Workers' Compensation Fund	\$4,200	\$ 5,250
TOTAL	\$4,200	\$ 5,250

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for Workers' Compensation insurance purposes and is in addition to all other library taxes as provided by law.

PART VIII

Special Reserve Fund

The Board of Library Trustees of the Worth Public Library District has established a Special Reserve Fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the years 1989 and subsequent years, said fund to be accumulated and set aside as a Special Reserve Fund for the purchase of sites and construction and equipment of buildings for library purposes in accordance with Chapter 75, Act. 16, Section 40-50 of the Illinois Compiled Statutes and said Board of Library Trustees shall adopt a plan or plans for use of the special Reserve Funds pursuant to the provisions of article 40 of the Public Library District Act of 1991.

<u>Purpose</u>	<u>Budget</u>	<u>Appropriated</u>
Library Improvements pursuant to fund	\$ 30,000	\$ 37,500
TOTAL	\$ 30,000	\$ 37,500

PART IX

Working Cash Fund

The Library has created a working cash fund which contains an amount which does not exceed 0.2% of the full fair cash value of all taxable property within the District as equalized or assessed by the Department of Revenue as required by law. The working cash fund shall not be deemed a current asset available for Library purposes but shall be available for transfer to the

general library fund in anticipation of the collection of taxes lawfully levied for library purposes or imposed to replace revenue lost as a result of the abolition of ad valorem personal property taxes.

PART X

Estimated Revenue Available

Item 1: Balance on hand as of July 1, 2023	\$1,280,163
Item 2: Receipts during current fiscal year from library	
District levy of 2023 and prior years' tax levy	855,342
Item 3: Receipts from other sources such as fines, rentals	25,270
 TOTAL ESTIMATED AMOUNT AVAILABLE	 \$2,160,775

SUMMARY

<u>Fund Name</u>	<u>Budget</u>	<u>Appropriations</u>
Total appropriation for Corporate Fund Expenditures	2,006,950	2,527,425
 Total Appropriation for Purchase of Sites and Buildings, Maintenance And Repairs Fund	 55,000	 68,750
 Total Appropriation for IMRF Fund And Social Security Contribution	 110,000	 137,500
 Total Appropriation for Public Liability Insurance Fund	 13,000	 16,250
 Total Appropriation for Audit Fund	 11,500	 14,375

Total Appropriation for Unemployment Insurance Fund	1,000	1,250
Total Appropriation for Workers' Compensation Fund	4,200	5,250
Total Appropriation for Special Reserve Fund	<u>30,000</u>	<u>37,500</u>
GRAND TOTAL	\$2,231,650	\$2,808,300

Section 3: That all unexpended balances of any item or items of any general appropriation in this Ordinance be expended in making up any insufficiency in any other item or items in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

Section 4: That the invalidity of any item or section of this Ordinance shall not affect the validity of the whole or part thereof.

Section 5: That all ordinances or parts of ordinances conflicting with any provision of this Ordinance be and the same are hereby repealed.

Section 6: That this Ordinance shall be in full force and effect from and after passage, approval and publication as provided by law.

ADOPTED this 8th day of August, 2023 pursuant to a roll call vote as follows:

AYES: 4 - Berlinski, Kaczor, Karim & Looby

NAYS: 0

ABSENT: 1 - McCarthy

Bekim Karim
President

Wendy McCarthy
Secretary

STATE OF ILLINOIS)
)SS
COUNTY OF COOK)

SECRETARY'S CERTIFICATE

I, the undersigned, the duly qualified and acting Secretary of the Board of Library Trustees of the Worth Public Library District, Cook County, Illinois, and the keeper of the records thereof, do hereby certify that attached hereto is a true and correct copy of an Ordinance entitled:

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adopted at a regular meeting of the said Board of Library Trustees at which a quorum was present held pursuant to the Illinois Open Meetings Act on the 8th day of August, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand this 8th day of August, 2023.


Secretary