



6917 WEST 111TH STREET WORTH, IL 60482
 PHONE: (708) 448-2855
 FAX: (708) 448-9174

Lending Policy

A Worth cardholder may have a total of fifty [50] items checked out on their Worth library card at the same time. The Worth Public Library District limits the number of the following materials that may be checked out on a Worth Public Library card at the same time:

Material	Limit	Checkout Period	Renewable
Books	50	3 weeks	Yes
DVD, Blu-ray, or a combination	10	1 week	Yes
Multi Disk DVD	10	2 weeks	Yes
New DVD	3	2 days	No
CD, CD audiobooks or a combination	10	3 weeks	Yes
Playaway	3	3 weeks	Yes
Library of Things	2	2 weeks	No
Roku Stick	1	2 weeks	No
Hot Spot	1	2 weeks	No

These limits apply to Worth Public Library cards wherever they are used. These limits also apply to reciprocal borrowers; if the reciprocal borrower's home library has established different limits, whichever limit is lower shall be applied.

1. Some materials may be renewed two [2] times, for the material's regular loan period, provided there are no holds on the material.
2. Materials owned by the Worth Public Library District may be renewed by phone or via Internet (through the patron's SWAN account).
3. NEW DVD's may be checked out for two [2] days and cannot be renewed. Multi-disc sets may be checked out for two weeks.

4. The Worth Public Library District is not liable for any damage caused to patrons' property due to the use or misuse of library-owned materials, including DVDs, audiobook CDs, CDs, or items from the Library of Things collection.
5. Materials may be designated "Reserve" for a short time if they are in high demand, such as those needed to complete a homework assignment given to all area students in a certain grade.
6. Materials not available from the Worth Public Library District may be requested through interlibrary loan (ILL) for Worth Public Library District cardholders. Library staff may place holds for Worth cardholders and patrons with access to their SWAN accounts may place holds that way as well. Interlibrary loaned materials may be subject to fees, fines, and/or lending policies designated by the owning library. A Worth cardholder may have up to twenty-five [25] holds on their card at the same time.
7. The Worth Public Library District may cancel ILL requests or return newly arrived ILL materials if the patron requesting these materials has reached or is near overall checkout limitations.

Approved: May 14, 2002

Reviewed and approved: July 8, 2008, April 16, 2009, June 8, 2010, June 14, 2011, March 24, 2026